

MINUTES
REGULAR BOARD MEETING
SILVER CREEK TOWNSHIP
September 11, 2019

Regular Meeting called to order 7:00 PM by Supervisor Saunders

Flag Ceremony

Moment of silence in recognition of 9/11

Roll Call – Present: Treasurer Kuriata, Clerk Behnke, Supervisor Saunders, Trustee Zuhl, Trustee Glynn

Approval of Agenda – late additions to the agenda are: a motion for a public hearing on all SAD on October 9, 2019 at 7pm (prior to the regular meeting) as requested by the assessor; addition of a road contract for approval per Supervisor Saunders; motion for Supervisor Saunders to sign the declaration page for our insurance policy for risk management (Burnham Flowers). Motion to accept the agenda with these additions by Treasurer Kuriata, seconded by Clerk Behnke. Motion passed unanimously by voice vote.

Call for public comment – a man reported the drain at ~~15237~~ **51237** Garret Road repeatedly clogs – Supervisor Saunders referred him to the Cass County Road Commission; Billie Jean Stasiak requested the township to develop a noise ordinance; Tim Hull referenced a latest plan for Indian Lake Weed control SAD (including the issues with the Mann drain) and a budget. Public comment closed. Clerk noted the ILIA plan will be reviewed at the regular meeting on 10/9/19 meeting because Mr. Hull asked on 9/10/19 to be on the agenda and there wasn't time to add his plan to the agenda but he will be on the agenda on 10/9/19 and the board can go over the plan at that time. Mr. Hull stated he would attend if he is here.

Audit presentation – Patrick Sage (Manager at Kruggel Lawton CPA) – He is happy to report an unmodified opinion on the audit, which is a clean opinion with no issues and no issues of material non-compliance for both the township and slaua. The overall health of the township is in a very good position to meet its obligations and its long term obligations. The township has a healthy balance for a township that has a lot of activities going on. The auditor added the new clerk is a great addition to the team here and for her first year the clerk is more impressive than others he has worked with. He will submit paperwork to the state tomorrow and final paperwork will be sent to us.

Approval of Minutes of the August 14, 2019 regular board meeting: motion by Trustee Glynn, seconded by Treasurer Kuriata, motion carried by voice vote.

Approval of Bills and Claims – Motion by Clerk Behnke, seconded by Trustee Glynn.

Roll call vote: Yes (5) Clerk Behnke, Supervisor Saunders, Trustee Glynn, Trustee Zuhl , Treasurer Kuriata

No (0)

Abstain (0) – motion carried

Reading of Communications – no communications submitted to be read.

Health and Safety Services Reports

Police Report –25 comp; 3 warning; 6 assists; 5 liquor insp/ 0 viol; tickets;
Blight –2 new comp.- 2 resolved – 0 open at end of July;
4 grass/weed compl closed; 3 grass/weed complaints remain unsolved

Fire Report

Indian Lakes – 3 in Silver Creek; 3 ; 1 Tribal assist

Sister Lakes- 4 in Silver Creek, 2 in Bainbridge; 4 in Keeler

Ambulance Report- 32 total calls, avg resp. 7:51; P1 calls–14 ; P2 calls–15 ; P3 calls-3 .

Building/Zoning Inspector's Report – building & demo permits

Permits: Building-17; Demo-3; ZC-7; Mechanical-7; Plumbing-6; Electrical-14

Zoning Appeals Board Report – Trustee Glynn – 1 variance requested was denied

Planning Commission Report – Trustee Zuhl – no meeting in August, next 9/25/19

Treasurer's Report – General Fund Balance \$138,469.21; Indian Lake Sewer \$254,531.30.

Operational Reports

Indian Lake Sewer – SAW grant winding down, training on 10/2 on new GIS

Sister Lakes Area Sewer – SLAUA will have a recommendation for our next meeting

Parks & Recreation – next Russom Park meeting 10/14; Parks/Rec survey has been tabulated and will be sent to Wightman and associates.

Public Safety Committee –will meet next month

CONTINUED BUSINESS

Update on condemnation at 28622 Wilson Dr – Adm. Herter – will check on this on 9/12/19

Driving Record Review policy – only 14 are still needed (out of 38)

Inn-D-Inn Improvement SAD – cost breakdown from the assessor - should be available soon.

Jim Rubino confirmed the paving is done and exactly what they wanted and they are happy with it.

NEW BUSINESS

Motion to approve the purchase of a fireproof file cabinet for the building department, not to exceed \$2,100.00. Motion by Supervisor Saunders; seconded by Treasurer Kuriata.

Roll call vote: Yes (5) Clerk Behnke, Treasurer Kuriata, Trustee Glynn, Trustee Zuhl,
Supervisor Saunders

No (0)

Abstain (0) – motion carried

Motion to approve the Solar Energy Systems (Ord 19-01) – motion by Clerk Behnke, seconded by Trustee Glynn. One correction to page 5 (Mediums SES Ground Mounted Systems ; 4f 1; states “Plans for Large Solar...” should be “Plans for Medium Solar”. Motion amended to include correction.

Roll call vote: Yes (3) Trustee Glynn, Treasurer Kuriata, Supervisor Saunders

No (2) Trustee Zuhl, Clerk Behnke

Abstain (0) – motion carried

Motion to approve change of payroll services to Paycor. Motion by Treasurer Kuriata, seconded by Clerk Behnke.

Roll call vote: Yes (5) Treasurer Kuriata, Trustee Glynn, Trustee Zuhl, Supervisor Saunders, Clerk Behnke

No (0)

Abstain (0) – motion carried

Motion to approve purchase of certified playground mulch for Russom park, in an amount not to exceed \$1,500.00. Motion by Trustee Zuhl; seconded by Supervisor Saunders.

Roll call vote: Yes (5) Treasurer Kuriata, Trustee Glynn, Trustee Zuhl, Supervisor Saunders, Clerk Behnke

No (0)

Abstain (0) – motion carried

Motion to approve Resolution 19-20, to continue collecting an Administration fee of 1% for millage taxes only on the Summer and Winter taxes only (no special assessments).

This fee has been collected historically but we have been unable to locate a copy so this resolution is reaffirm this collection. Resolution read in full by Trustee Glynn.

Motion by Trustee Glynn, seconded by Treasurer Kuriata.

Roll call vote: Yes (4) Clerk Behnke, Supervisor Saunders, Trustee Glynn, Treasurer Kuriata

No (1) Trustee Zuhl

Abstain (0) – motion carried

Motion to approve the purchase of a new squad car from C. Wimberley, for not more than \$50,000.00. (The current police vehicle has over \$100,000 miles on it. The township police have been saving money for a new vehicle over the years and the money in that fund will fully cover this amount). Motion by Supervisor Saunders, seconded by Treasurer Kuriata.

Roll call vote: Yes (5) Supervisor Saunders, Trustee Zuhl, Trustee Glynn, Treasurer Kuriata, Clerk Behnke

No (0)

Abstain (0) – motion carried

Motion to schedule a public hearing on October 9, 2019 at 7pm for all of the Special Assessment Districts (Magician, Dewey, Indian Lake, Little Crooked and Inn-D-Inn Drive). The public hearing would precede the regular meeting. Motion by Clerk Behnke; seconded by Trustee Zuhl. Motion passed by voice vote.

Motion to approve Supervisor Saunders to sign the contract for payment for preparation/repair on the 9 man holes on Garrett road between Dixon and M152. We share the cost of this with the county, so the total cost is \$5,460 and our ½ will be \$2,730 and it is paid in 2 equal installments. Motion by Supervisor Saunders; seconded by Trustee Glynn.

Roll call vote: Yes (5) Trustee Zuhl, Trustee Glynn, Treasurer Kuriata, Clerk Behnke, Supervisor Saunders

No (0)

Abstain (0) – motion carried

Motion to approve the supervisor to sign the application declaration page for Burnam/Flowers Insurance once the attached forms are completed. Motion by Clerk Behnke, seconded by Treasurer Kuriata. Motion carried by voice vote.

Other business – none

Public Comment –Tim Hull noted in the past the agenda was posted on the website the week before the meeting and has to be before public hearings and wondered if it would be available again (the week before the meeting). Board members discussed it is a good idea to have a cut off the week before the meeting to allow the clerk time to prepare the packets and the trustees more time to read the packets and a motion for a policy would be beneficial and may be forthcoming. Tim Hull asked what was the \$1,951.00 expense in the Indian Lake Weed SAD; \$1,000 for attorney fees and \$951 for electric. Tim Hull offered any board member interested a tour of the lake and Mann Drain so they could see the issue for themselves. Billie Stasiak asked where the 1% administrative fee goes that is collected on the tax bills. The treasurer responded it goes into the general fund and was designed/is used for paying for the process of sending out taxes, receiving payments and processing them. Ron Smith (Indian lake) read a statement noting he has not heard any complaints about the quality of Indian lake and he says there water is now very clear thanks to their efforts. He noted all the township does is collect the taxes and pay the bills and he hopes that continues.

Clerk Behnke asked if development of the Zeiler property should be referred to the parks/rec commission; Supervisor Saunders noted that we have not purchased it yet.

Meeting adjourned 8:20 pm

Prepared by: Clerk Lorri Behnke 9/12/19

To be approved 10/9/19