

**MINUTES SILVER CREEK TOWNSHIP
REGULAR BOARD MEETING HELD ON MARCH 9, 2016**

The regular meeting was called to order by Supervisor Bill Saunders at 7:00 p.m. on Wednesday, March 9, 2016.

MEMBERS PRESENT: Supervisor Bill Saunders, Treasurer Maureen Kuriata, Clerk Barbara Runyon and Trustee Mike Glynn.

MEMBERS ABSENT: Trustee Joel Moore

OTHERS PRESENT: Attorney John Magyar.

APPROVAL OF AGENDA

Clerk Runyon moved, seconded by Treasurer Kuriata, to approve the March 9, 2016 Silver Creek Township Agenda with the addition of a Motion for Line Item Transfer. Motion carried by voice vote.

PUBLIC COMMENT

Pete Fournier, Chairperson of the Cass County Road Commission, gave an update on the Road Commission.

There was no other public comment.

APPROVAL OF MINUTES

Trustee Glynn moved, seconded by Supervisor Saunders, for the approval of the February 10, 2016 Minutes and the February 20, 2016 Special Meeting Minutes. Motion carried by voice vote.

APPROVAL OF BILLS AND CLAIMS

Treasurer Kuriata reported the bills and claims March 9, 2016. Trustee Glynn moved, seconded by Clerk Runyon, to approve the following bills and claims in the total amount of \$48,971.33 as follows:

FROM THE GENERAL FUND	\$ 26,656.20
FROM THE INDIAN LAKE SEWER FUND	\$ 9,050.51
FROM THE PUBLIC SAFETY FUND	\$ 8,615.97
FROM THE BUILDING DEPARTMENT FUND	\$ 4,611.02
FROM THE INDIAN LAKE WEED CONTROL FUND	\$ 37.63
 GRAND TOTAL OF DISBURSEMENTS:	 \$48,971.33

Trustee Moore moved, seconded by Clerk Runyon, to approve the Bills and Claims of March 9, 2016. Motion carried by unanimous roll call vote with Trustee Moore being absent.

READING OF COMMUNICATION

No communication reported.

POLICE REPORT

22 complaints; 10 warnings, 1 tickets; 2 accidents policed, 2 arrests handled; 1 arrest-assist other agency; 3 assist other police agencies; 1 assist fire and ambulance department; 1 assist motorists and pedestrians.

HEALTH & SERVICE REPORTS

Indian Lake Fire Department: Chief Huggins reported 7 calls in the month, all in Silver Creek Township. He also reported that his department was called to a property where the homeowner was cutting up a propane tank. He reported that his department, among others, was there for an entire day with fortunately no one being injured. He asked that the township look into either a resolution or an ordinance to recoup the costs for this type emergency. He said that these types of emergencies could bankrupt their fire department. Discussion was held.

MOTION

Clerk Runyon moved, seconded by Supervisor Saunders, to authorize Attorney Magyar to research cost recovery for the fire departments. Motion carried by voice vote.

Sister Lakes Fire Department: No report.

Pride Care Ambulance Report: 8 priority one calls in February with an average response time of 6:37 minutes.

TOWNSHIP ATTORNEY'S REPORT

Attorney Magyar reported that the two lawsuits which were authorized at last month's meeting have been prepared, and after Supervisor Saunders signs will be filed.

Treasurer Kuriata questioned whether the Agostino check has been received, and Attorney Magyar stated it had and he would be forwarding it to her.

BUILDING/ZONING INSPECTOR'S REPORT

Building/Zoning Inspector Todd Herter reported 7 building permits with a projected cost of \$555,424.00.

BLIGHT AND LIQUOR CONTROL REPORT

Five liquor inspections all in compliance; with one property blight reported this month which

is pending.

APPEALS BOARD REPORT

Bruce Nevins reported one ZBA hearing was held and granted.

PLANNING COMMISSION REPORT

Tom Lehrer reported that the last Planning Commission meeting was cancelled due to weather. The next meeting is scheduled for March 23rd.

STANDING INSPECTORS REPORT

Electrical Inspector: 4 permits
Plumbing Inspector: 1 permits
Mechanical Inspector: 2 permits

TREASURER'S REPORT

Treasurer Kuriata reported fund balances as follows:

General Fund	\$444,297.23
Indian Lake Sewer Maintenance Fund	\$211,944.11

OPERATIONAL REPORTS

Indian Lake Sewer: Nothing to report.

Sister Lakes Sewer: Treasurer Kuriata reported that County Road 690 preconstruction meeting is scheduled this Friday.

Parks and Recreational: Trustee Glynn reported that the next Russom Park meeting will be on March 15th at the City of Dowagiac.

Public Safety Committee: Nothing to report.

NEW BUSINESS

RESOLUTION R16-04

Clerk Runyon moved, seconded by Treasurer Kuriata, to approve the following resolution:

SILVER CREEK TOWNSHIP, CASS COUNTY, MICHIGAN
RESOLUTION R16-04
2016/2017 FISCAL YEAR TOWNSHIP MEETING DATES

WHEREAS, the board is required by resolution to provide the date, time and location of their board meetings;

FURTHER, the meetings must be posted within 10 days after the townships fiscal year beginning April 1, 2016;

NOW, THEREFORE, BE IT RESOLVED, that the Township Board of Silver Creek, Cass County, Michigan does hereby establish that there shall be one regular board meeting each month as follows:

- a. All regular meetings shall be held on the 2nd Wednesday of each month and shall commence promptly at 7:00 p.m.
- b. All regular meetings shall be held at the Silver Creek Township Hall located at 32764 Dixon Street, Dowagiac, Michigan 49047.
- c. Dates of said meetings shall be: April 13, May 11, June 8, July 13, August 10, September 14, October 12, November 9, December 14, 2016, January 11, February 8 and March 8, 2017.

Resolution R16-04 carried by unanimous roll call vote with Trustee Moore being absent.

MOTION TO APPROVE ROAD CONTRACTS

Supervisor Saunders discussed the 2016 Road Contracts with the Cass County Road Commission which totaled \$210,538.64 which was a little less than expected. He reported that at \$225,000.00 was being projected in the 2016/17 fiscal year budget which will hold a public hearing on March 22nd. He suggested adding two additional road contracts which increase the total to \$223,346.20 still under the projected budget. Discussion was held and all were in agreement to include the additional two road contracts. Trustee Glynn questioned whether these road contracts should be approved after the 2016/17 budget was adopted.

Silver Creek Township resident Bruce Nevins questioned how primary roads are addressed. Supervisor Saunders stated that the Cass County Road Commission makes that determination. Discussion was held as to the condition of Sister Lakes Road. Supervisor Saunders indicated that he had spoken to the Road Commission and that it is on next year's list for repair. In the meantime, he will contact the road commission to ask that the potholes be repaired.

MOTION TO POSTPONE

Clerk Runyon moved, seconded by Supervisor Saunders, to postpone the Motion to Approve Road Contracts until after the 2016/17 Budget is adopted. Motion carried by voice vote.

MOTION TO APPROVE CONTRACT WITH MTL FOR MOWING

Treasurer Kuriata moved, seconded by Clerk Runyon, to approve contract with Mowing Trimming Landscaping (MTL) in the amount of \$50.00 per visit. Motion carried by unanimous roll call vote with Trustee Moore being absent.

MOTION FOR LINE ITEM TRANSFER

Clerk Runyon moved, seconded by Treasurer Kuriata, to transfer \$825.05 from Line Item 996-998 Contingency and place it into 191-705 Election Inspector Wages. Motion carried by unanimous roll call vote with Trustee Moore being absent. Clerk Runyon noted that the State of Michigan would reimburse the township for this expense.

OTHER BUSINESS

Clerk Runyon reminded everyone that the Public Hearing on the Adoption of the Budget is scheduled for Tuesday, March 22nd at 5:00 p.m. She also reported that on the Presidential Primary election was busy in Silver Creek Township with 714 voters. She has been experimenting with traffic flow and keeping voters moving through the lines more efficiently. Discussion and suggestions followed.

PUBLIC COMMENT

None.

The meeting was adjourned at 7:55 p.m. by call of the Supervisor.

Barbara Runyon
Silver Creek Township Clerk
Dated: March 10, 2016
To be approved at the April 13, 2016 Regular Meeting