

**MINUTES SILVER CREEK TOWNSHIP  
REGULAR BOARD MEETING HELD ON JANUARY 10, 2018**

The meeting was called to order by Supervisor Bill Saunders at 7:00 p.m. on Wednesday, January 10, 2018. The Pledge of Allegiance to the Flag of the United States of America was recited.

MEMBERS PRESENT: Supervisor Bill Saunders, Clerk Barbara Runyon, Treasurer Maureen Kuriata, Trustee Bill Zuhl and Trustee Mike Glynn.

MEMBERS ABSENT: None.

OTHERS PRESENT: Attorney John Magyar.

**APPROVAL OF AGENDA**

Trustee Glynn moved, seconded by Treasurer Kuriata, to approve the January 10, 2018 Agenda. Motion carried by voice vote.

**CALL FOR PUBLIC COMMENT**

There was no public comment.

**APPROVAL OF MINUTES**

Treasurer Kuriata moved, seconded by Trustee Zuhl, to approve the December 13, 2017 Regular Board Meeting Minutes. Motion carried by voice vote.

**APPROVAL OF BILLS AND CLAIMS**

Treasurer Kuriata reported the bills and claims for January 10, 2018. Clerk Runyon moved, seconded by Trustee Glynn, to approve the following bills and claims in the total amount of \$106,592.14 as follows:

FROM THE GENERAL FUND	\$ 23,486.91
FROM THE INDIAN LAKE SEWER FUND	\$ 14,987.70
FROM THE PUBLIC SAFETY FUND	\$ 46,808.36
FROM THE BUILDING DEPARTMENT FUND	\$ 6,594.31
FROM THE PUBLIC IMPROVEMENT FUND	\$ 12,850.00
FROM THE INDIAN LAKE WEED CONTROL FUND	\$ 1,864.86
 GRAND TOTAL OF DISBURSEMENTS:	 \$ 106,592.14

Motion carried by unanimous roll call vote.

## READING OF COMMUNICATION

None reported.

## DOWAGIAC DISTRICT LIBRARY EXPANSION PRESENTATION

Matt West, Director of the Dowagiac District Library, gave a presentation on a proposed expansion to the Dowagiac District Library. He presented architectural drawings, noted that a millage is being considered and possible grants available. A lengthy discussion was held.

## POLICE REPORT

Officer Fall reported: 27 complaints, 3 warnings, 0 tickets issued, 1 accident policed, 0 arrests handled, 1 assist other agency, 12 assist other police agencies, 0 in Township, 9 in City of Dowagiac, 2 County assists, 1 out of county assist, 5 assist fire and ambulance departments, 1 assist motorist & pedestrians and 32 property inspections. Five liquor inspections with no violations.

## HEALTH & SERVICE REPORTS

**Indian Lake Fire Department:** 6 calls, 4 in Silver Creek Township. Chief Huggins reported his department is purchasing body and ballistic armor.

**Sister Lakes Fire Department:** December – 7 calls, 3 in Silver Creek Township.

**Pride Care Ambulance Report:** December - 8 priority one calls with the average response time of 7:33 minutes; 13 priority two calls with an average response time of 7:45 minutes; 1 priority three calls with an average response time of 6:04 minutes. A total of 22 calls with a combined total average response time of 7:36 minutes. There was one extended response time due to the distance. Crews took the correct routes and did not report any further incident.

## TOWNSHIP ATTORNEY'S REPORT

Attorney Magyar reported that he has the name of a contact person on the JP Morgan Chase Bank case and will be talking with them tomorrow.

## BUILDING/ZONING INSPECTOR'S REPORT

Inspector Herter reported two building permits at a total projected cost of \$48,000.00, and two zoning permits for the month of December.

## BLIGHT AND LIQUOR INSPECTION REPORT

No report.

## APPEALS BOARD REPORT

Nothing to report.

## PLANNING/ZONING COMMISSION REPORT

Trustee Zuhl reported no meeting was held in December. The next meeting is scheduled January 24, 2018 at 7:00 p.m.

## STANDING INSPECTORS REPORT

**Electrical Inspector:** 9 permits

**Plumbing Inspector:** 5 permit

**Mechanical Inspector:** 7 permits

## TREASURER'S REPORT

Treasurer Kuriata reported a \$342,108.65 General Fund balance and \$256,713.67 as the Indian Lake Sewer Fund balance.

## OPERATIONAL REPORTS

**Indian Lake and Sister Lakes Sewer:** Treasurer Kuriata reported that her office is working on the tri-annual sewer billings which are expected to go out this week.

**Parks and Recreation Committee:** Trustee Glynn reported that the next Russom Park Board meeting is January 16, 2018 at 6:00 at the township hall.

**Public Safety Committee:** No report.

## OLD BUSINESS

Trustee Glynn questioned whether Bender Electric had finished wiring the generator to the other half of the township. He noted that the spec sheet was very specific as to what was required and questioned a charge. Supervisor Saunders advised that it has been completed but we have not yet received a bill. Trustee Glynn noted that it can be discussed when the bill is received.

## NEW BUSINESS

### RESOLUTION R18-01

Clerk Runyon moved, seconded by Treasurer Kuriata, to approve Resolution R18-01 as follows:

### RESOLUTION R18-01

**SILVER CREEK TOWNSHIP  
CASS COUNTY, MICHIGAN  
RESOLUTION R18-01**

**ADOPTION OF 2018 POVERTY EXEMPTION GUIDELINES  
ASSET STANDARDS AND APPLICATION**

**WHEREAS**, the township board is required by Section 7u of the General Property Tax Act, Public Act 206 of 1893 (MCL 211.7u), to adopt guidelines for poverty exemptions;

**WHEREAS**, the homestead of persons who, in the judgment of the Supervisor and the Board of Review, by reason of poverty, are unable to contribute to the public charges, is eligible for exemption in whole or part from taxation under MCL 211.7u; and

**NOW THEREFORE BE IT RESOLVED**, pursuant to MCL 211.7u, the Township of Silver Creek, Cass County, adopts the following guidelines, Asset Standards and Application for the Supervisor and the Board of Review to implement. They shall include, but not be limited to, the specific income and asset levels of the claimant and all persons residing in the household, including any property tax credit returns filed in the current or immediately preceding year.

Resolution R18-01 carried by unanimous roll call vote.

**MOTION TO EXTEND WINTER TAX BILLS**

Treasurer Kuriata moved, seconded by Supervisor Saunders, to extend the winter tax bill due date to February 28, 2018. Treasurer Kuriata noted that summer deferred taxes are still due by February 14, 2018.

**MOTION FOR RENEWAL OF SPECIAL USE PERMIT**

Trustee Glynn moved, seconded by Supervisor Saunders, to approve Annual Renewal Application for Mobile Home in Agricultural-Residential District by Special Permit for 2018 for Margaret Zuhl and Beth Peters.

Trustee Zuhl abstained from voting. Motion carried by voice vote.

**MOTION TO DISTRIBUTE 2016/17 EXCESS PUBLIC SAFETY FUNDS**

Trustee Glynn moved, seconded by Clerk Runyon, to distribute excess 2016/17 monies from the Public Safety fund, from their Fund Balance as follows:

\$3,991.34 to the Indian Lake Fire Department  
\$3,991.34 to the Sister Lakes Fire Department

\$3,991.34 to the Silver Creek Township Police Department

A lengthy discussion was held. Motion carried by voice vote.

**OTHER BUSINESS**

None.

**PUBLIC COMMENT**

No public comment.

**ADJOURNMENT**

The meeting was adjourned at 8:07 p.m. by call of the Supervisor.

Prepared by: Clerk Barbara Runyon

Dated: 1-10-18