

Silver Creek Township Planning Commission
Monthly Meeting
1/22/2014

Meeting called to order by Tom Lehrer @ 7:03

Mr. Mike Glynn led those attending in the pledge to the flag.

Roll Call: Mike Glynn, Tom Lehrer, Walt Lehman, Terry Harris, William Zuhl, and Dave Grabemeyer

Absent: Jerry Donley

Also in attendance: John Magyar, Bill Saunders, and Jennifer Stockwell

Members of the public: None

A motion was made by Mike Glynn to approve the meeting agenda with the correction of the date – should be 12/18/2013. It was supported by Terry Harris.

Motion carried by a unanimous voice vote.

A motion was made to approve the meeting minutes from December 18, 2013 by Dave Grabemeyer with the corrections stated by Mike Glynn; it was supported by Mike Glynn.

Motion carried by a unanimous voice vote.

Communications: None

Public Comment: None.

Zoning Administrator's Report: was not present to give a report.

Attorney's Report: John Magyar had nothing to report

Ad-hoc Committee Report: The committee communicated by email and Walt Lehman drafted a letter asking for proposals from a list of businesses that was compiled by committee members. The committee received several proposals Walt Lehman will make copies of each proposal and it will be available for the Planning Commission, so that can review the proposals that were received. Terry Harris mentioned that all the proposals were close in dollars. The commission would like time to look over the proposals.

One of the proposals was submitted by Marc Edelsen and he asked that his proposal cost not be submitted to the public until a decision is made about who will get the job. Terry Harris suggested that in the future the commission should ask for sealed bids.

Dave Grabmeyer asked if the ad-hoc committee was going to narrow down the choices or was the commission going to review all of the proposals and discuss them together? The commission will review each one and discuss them together.

Tom Lehrer asked John Magyar, "How do you compare the proposals?" John suggested checking on the companies past work, get references and whether they would be recommended by past customers.

Bill Saunders asked if the Silver Creek Board allocated enough money to cover the cost of a consultant. Walt Lehman and Tom Lehrer both stated that it was close.

Tom Lehrer made a motion to have the Ad-hoc committee meet again review the proposals and bring back three proposals they would like the commission to review at the next meeting. Walt Lehman supposed the motion.

Motion carried by a unanimous voice vote.

Walt Lehman will email the proposals to the commission to have them review before the next meeting.

Tom Lehrer if there was any more discussion on this topic at this time and there was none.

New Business

Barb Runyon requested that the commission make a motion to distribute the revised 1-3-2014 Master Plan. Tom Lehrer made the motion to distribute the Revised Master Plan 1-3-2014; it was supported by Bill Zuhl.

Bi-Law violations – Tom Lehrer stated that commission members can only be absent for 3 consecutive meetings. When this happens it needs to be reported to the Silver Creek Board. Walt Lehman will send attendance report to the Silver Creek Board so that they can be aware when this does happen.

Discussion followed.

Walt stated that he will draft a letter bring the attendance report to the Silver Creek Board's attention.

Old Business:

Capital Improvement Plan-implementation: Mike Glynn feels that this is something that the Planning Commission needs to start looking at again. The Commission started looking at it a few years ago and then other issues came up and this pushed down on the list. The commission needs to look at the 6 year plan and where the money would come from for the projects.

Discussion followed.

Tom Lehrer asked, "How do we start?" Mike Glynn stated that we should have a special meeting to discuss this topic. A special meeting was set for February 5, 2014 at 7:00.

Bill Zuhl asked Bill Saunders if the Commission could get a list of the Capital Improvements for Silver Creek. Terry Harris asked if Silver Creek painted their own safety lighting. He was told no that this would be have to be a special assessment.

Proposed changes to Chapter 6.02 (Maintenance equipment) will be table until the next meeting.

Commission Comments: Mike Glynn stated how impressed he was with the Ad-hoc committee and the work that they had done so far on finding a consultant.

Public Comments: None.

Next meeting will be February 26, 2014 @ 7:00 p.m.

Tom Lehrer made a motion to adjourn the meeting; it was supported by Bill Zuhl. The meeting was adjourned at 8:08.

Minutes respectfully submitted by: Jennifer Stockwell