

**MINUTES SILVER CREEK TOWNSHIP
REGULAR BOARD MEETING HELD ON JUNE 13, 2018**

The meeting was called to order by Supervisor Bill Saunders at 7:00 p.m. on Wednesday, June 13, 2018. The Pledge of Allegiance to the Flag of the United States of America was recited.

MEMBERS PRESENT: Supervisor Bill Saunders, Clerk Barbara Runyon, Treasurer Maureen Kuriata, Trustee Bill Zuhl and Trustee Mike Glynn.

MEMBERS ABSENT: None.

APPROVAL OF AGENDA

Trustee Glynn moved, seconded by Trustee Zuhl, to approve the June 13, 2018 Agenda. Motion carried by voice vote.

CALL FOR PUBLIC COMMENT

BJ Hague commented that the United States Flag that is flying in front of the township hall is tattered and torn and should be replaced.

Tim Hull stated his support of the township doing playground equipment inspections.

Sheriff Richard Behnke reported on the county's major flooding that occurred this past weekend due to the heavy rains. He also said that the Sheriff cannot shut down public access sites or set no wake zones on the lakes; this declaration of emergency is made only by the Governor. He reminded everyone of the 911 renewal that will be on the August ballot and reported on the updating of 911. Questions and discussion followed.

APPROVAL OF MINUTES

Trustee Glynn moved, seconded by Supervisor Saunders, to approve the Minutes of the May 9, 2018 Regular Board Meeting. Motion carried by voice vote.

APPROVAL OF BILLS AND CLAIMS

Treasurer Kuriata reported the bills and claims for June 13, 2018. Clerk Runyon moved, seconded by Trustee Zuhl, to approve the following bills and claims in the total amount of \$120,248.39 as follows:

FROM THE GENERAL FUND	\$ 34,225.93
FROM THE INDIAN LAKE SEWER FUND	\$ 10,156.11
FROM THE PUBLIC SAFETY FUND	\$ 4,269.36
FROM THE BUILDING DEPARTMENT FUND	\$ 7,504.89

FROM THE PARKS & RECS FUND	\$ 277.50
FROM THE INDIAN LAKE WEED CONTROL FUND	\$ 63,814.60
GRAND TOTAL OF DISBURSEMENTS:	\$120,248.39

Motion carried by unanimous roll call vote.

READING OF COMMUNICATION

None.

POLICE REPORT

Deputy Wray reported: 33 complaints, 1 warnings, 0 tickets issued, 2 accident policed, 0 arrest handled, 0 assist other agency, 7 assist other police agencies, 0 in Township , 3 in City of Dowagiac, 4 County assists, 0 out of county assist, 1 assist fire and ambulance departments, 0 assist motorist & pedestrians and 12 property inspections.

Supervisor Saunders stated his concern that officers were not working weekends, and would like to see more coverage during that time.

Deputy Wray responded that Chief Grice had just sent out an e-mail to all the officers about working weekends.

HEALTH & SERVICE REPORTS

Indian Lake Fire Department: May - 6 calls, 3 in Silver Creek Township. Chief Huggins reported they received a call on a boat accident, which ended up being a boat that had floated away on a piece of pier.

Sister Lakes Fire Department: May 6 16 calls, 6 in Silver Creek Township.

Pride Care: Six priority one calls with an average response time of 7:24 minutes; 15 priority two calls with an average response time of 8:11 minutes; zero priority three calls.

BUILDING/ZONING INSPECTOR'S REPORT

Inspector Herter reported nine building permits at a total projected cost of \$131,150.00, and five zoning permits for the month of May.

BLIGHT AND LIQUOR REPORT

Deputy Wray reported 6 liquor inspections with no violations; three open blight complaints beginning of June; 15 new blight complaints filed in June; 5 blight issues resolved. Total time spent on blight 39.5.

APPEALS BOARD REPORT

Jerry Donley reported that a ZBA hearing was held last week and was denied.

PLANNING/ZONING COMMISSION REPORT

Trustee Zuhl reported that a representative from Midwest Energy presented on solar energy at their last meeting on May 23, 2018. The planning commission is looking at a solar energy ordinance. The next meeting is scheduled June 27, 2018 at 7:00 p.m.

STANDING INSPECTORS REPORT

Five electrical permits; four plumbing permits; and 10 mechanical permits were issued in May.

TREASURER'S REPORT

Treasurer Kuriata reported a \$336,488.47 General Fund balance and \$269,261.87 as the Indian Lake Sewer Fund balance. She also reported transferring funds to open two new CDø at an interest rate of 2.5%.

OPERATIONAL REPORTS

Indian Lake Sewer: Treasurer Kuriata reported that the manhole covers that were to be uncovered have not been done yet. Compton is waiting for the appropriate permits before they can begin.

Sister Lakes Sewer: Treasurer Kuriata indicated there was not much happening at this point, and are waiting for their SAW Grant to begin.

Parks and Recreation Committee: Trustee Glynn reported that the next meeting will be on July 17th at 7:00 p.m. here at the township hall.

Public Safety Committee: No report.

OLD BUSINESS

None.

NEW BUSINESS

MOTION TO APPROVE PINCREST INDUSTRIES CONTRACT

Treasurer Kuriata moved, seconded by Clerk Runyon, to approve Pinecrest Industries Dewey Lake 2018 Aquatic Vegetation Control Contract and to authorize Supervisor Saunders to countersign.

Motion carried by unanimous roll call vote.

MOTION TO ACCEPT PROPOSAL FROM BS&A

Trustee Glynn moved, seconded by Trustee Zuhl, to accept the BS&A proposal for Building Department Software and Services and to authorize Supervisor Saunders to sign.

Trustee Glynn questioned the payment of \$16,000 and what that included. Clerk Runyon stated that her understanding was that this included BS&A software applications, setting everything up and cross-training. She is not familiar with the program, but Todd Herter and Bill Kays are. BS&A said it would be five to six months before they could start the project. She also indicated that she has requested Jodi Nestich, our IT person, to get a quote on installing a server for the township.

Trustee Glynn questioned whether other departments could be integrated. Treasurer Kuriata responded that the County Treasurer will be switching over to a BS&A Tax Program which the County will purchase for the Township, but it would be for taxes only. Clerk Runyon thought that each office would have to get specific BS&A software programs and would be too expensive at this time. Clerk Runyon noted that this expenditure was included in the Building Department Budget and discussed at the budget workshop.

Supervisor Saunders asked Zoning/Building Administrator Todd Herter to explain the system. Todd stated that it keeps track by parcel number, not owner. Building permits, mechanical permits, electrical permits, plumbing permits, zoning compliance permits, sewer permits and blight permits, and much more can be entered into the system. If he wants to look back in 20 years to see history on a certain parcel of property, he will be able to bring all the information up on the computer. He stated that it's getting more difficult to keep track of. He also reported that Bill Kays will be able to receive the information he needs.

Supervisor Saunders requested a roll call vote. Motion passed by unanimous roll call vote.

MOTION TO APPROVE 2018 TAX REQUEST

Trustee Zuhl moved, seconded by Treasurer Kuriata, for a motion to approve the 2018 Tax Rate Request for Silver Creek Township at:

0.6907 mills allocated for operating expense
0.9921 mill for Police/Fire

and to authorize the Clerk and the Supervisor to sign the L-4029
Discussion. Motion carried by unanimous roll call vote.

MOTON TO APPROVE RESTORATIVE LAKE SCIENCES CONTRACT

Clerk Runyon moved, seconded by Treasurer Kuriata, to approve Restorative Lake Sciences Contract for Professional Limnologist Consulting Services Contract with Indian Lake WeedControl District and to authorize Supervisor Saunders to countersign.

Supervisor Saunders questioned where Indian Lake came into this motion; the agenda said Magician Lake. Clerk Runyon apologized and said that she had mistakenly listed it as öMagicianö on the agenda but is actually Indian Lake.

Indian Lake Improvement Association President Jerry Donley questioned why the board was countersigning the contract. Clerk Runyon stated that it was her understanding from the Agreement that the board approves and countersigns. Mr. Donley voiced his disagreement. Further discussion was held. Clerk Runyon asked if we should table the motion, and Trustee Glynn thought we should go forward with the vote with Supervisor Saunders agreeing.

Motion carried by unanimous roll call vote.

OTHER BUSINESS

Supervisor Saunders explained that Southwest Michigan Planning Commission is asking if the township board supports the Dowagiac Elks Trail Acquisition Project with the City of Dowagiac. Supervisor Saunders recommends supporting the project.

MOTION TO SUPPORT

Supervisor Saunders moved, seconded by Clerk Runyon, to support the Dowagiac Elks Trail Acquisition Project. Motion carried by voice vote.

PUBLIC COMMENT

Jerry Donley had questioned three motions that had dollar amounts with only one motion where Trustee Glynn mentioned \$16,000. He questioned what the other amounts were, that residents should know. Trustee Glynn reported Dewey Lake's Pincrest Contract at \$2,010 and BS&A at \$16,125. Mr. Donley said that Restorative Lake Science for Indian Lake was \$15,000.

Mr. Donley also asked if the township has a new attorney. Supervisor Saunders indicated we did, but they will not be attending our meetings unless we specifically ask. Clerk Runyon said it was Bauckham & Sparks and specifically Roxanne Seeber.

MOTION TO GO INTO CLOSED SESSION

Clerk Runyon moved, seconded by Treasurer Kuriata, that the Township Board meet in a closed session in accordance with Section 8(h) of the Open Meetings Act, and section

13(1)(g) of the Freedom of Information Act to consult with our attorney regarding a written legal opinion.

Motion carried by unanimous roll call vote.

The Board went into closed session at 7:45 p.m. and returned at 8:45 p.m.

OPEN SESSION

The Silver Creek Township Board returned from closed session at 8:45 with Supervisor Saunders reopening the meeting.

ADJOURNMENT

Treasurer Kuriata moved, seconded by Trustee Glynn, to adjourn. Motion carried by voice vote.

The meeting was adjourned at 8:46 p.m.

Prepared by: Clerk Barbara Runyon
To be approved: July 11, 2018

Dated: June 14, 2018

