

**MINUTES SILVER CREEK TOWNSHIP
REGULAR BOARD MEETING HELD ON DECEMBER 14, 2016**

The meeting was called to order by Supervisor Bill Saunders at 7:00 p.m. on Wednesday, December 14, 2016. The Pledge of Allegiance to the Flag of the United States of America was led by Treasurer Kuriata.

MEMBERS PRESENT: Supervisor Bill Saunders, Clerk Barbara Runyon, Treasurer Maureen Kuriata, Trustee Bill Zuhl and Trustee Mike Glynn.

MEMBERS ABSENT: None.

OTHERS PRESENT: Attorney John Magyar.

APPROVAL OF AGENDA

Treasurer Kuriata moved, seconded by Trustee Glynn, to approve the December 14, 2016 agenda. Motion carried by voice vote.

PUBLIC COMMENT

None.

APPROVAL OF MINUTES

Trustee Glynn moved, seconded by Supervisor Saunders, to approve the November 9, 2016 Minutes. Motion carried by voice vote.

APPROVAL OF BILLS AND CLAIMS

Treasurer Kuriata reported the bills and claims for December 14, 2016. Clerk Runyon moved, seconded by Treasurer Kuriata, to approve the following bills and claims in the total amount of \$83,974.86 as follows:

FROM THE GENERAL FUND	\$ 41,037.86
FROM THE INDIAN LAKE SEWER FUND	\$ 32,289.63
FROM THE PUBLIC SAFETY FUND	\$ 2,751.45
FROM THE BUILDING DEPARTMENT FUND	\$ 6,703.36
FROM THE INDIAN LAKE WEED CONTROL FUND	\$ 868.06
FROM THE PARKS AND RECS FUND	\$ 92.50
FROM THE MAGICIAN LAKE WEED CONTROL FUND	<u>\$ 414.00</u>
GRAND TOTAL OF DISBURSEMENTS:	\$ 83,974.86

The motion carried by unanimous roll call vote.

READING OF COMMUNICATION

No communication reported.

POLICE REPORT

12 complaints, 1 warning, 0 tickets, 1 accident policed, 1 assist other policy agencies; 3 assist motorist and pedestrians.

HEALTH & SERVICE REPORTS

Indian Lake Fire Department: Sixteen for the month, 7 in Silver Creek Township. The Department is selling a pumper tanker and a utility vehicle, and will be purchasing a different pumper tanker. Grant monies were received to assist in the purchase.

Sister Lakes Fire Department: Seven calls for the month with 5 in Silver Creek Township.

Pride Care Ambulance Report: Eight priority one calls with an average response time of 6:26 minutes.

TOWNSHIP ATTORNEY'S REPORT

Attorney Magyar reported on the Chase Bank case. He received an e-mail from the Chase Bank contractor stating that the bank authorized him to bid for the demolition of the property.

Attorney Magyar also reported that he is waiting for the M-152 property to go back to the county for nonpayment of taxes.

BUILDING/ZONING INSPECTOR'S REPORT

Building/Zoning Inspector Herter gave the building/zoning report: 13 building permits at a total projected cost of \$1,916,700.00 and four zoning permits for the month of November.

BLIGHT AND LIQUOR INSPECTION REPORT

Chief Grice reported no blight and 5 liquor inspections with no violations.

APPEALS BOARD REPORT

No report.

PLANNING/ZONING COMMISSION REPORT

Trustee Zuhl provided the Planning Commission's November 30th report. They discussed sign ordinances and the Right to Farm Act. The next meeting will be held on January 25, 2017 at 7:00 p.m.

STANDING INSPECTORS REPORT

Electrical Inspector: 9 permits

Plumbing Inspector: 3 permits

Mechanical Inspector: 5 permits

TREASURER'S REPORT

Treasurer Kuriata reported \$236,392.75 as the General fund balance and \$221,100.28 as the Indian Lake Sewer fund balance.

CLERK'S REPORT

Clerk Runyon provided the profit and loss reports for the General Fund, Indian Lake Sewer, Public Safety and Building Department. She noted that budget adjustments are on the agenda for both Indian Lake Sewer and the General Fund. Treasurer Kuriata added that Indian Lake Sewer has had some unforeseen maintenance and repairs this year, which is the reason for the Indian Lake Sewer budget amendment.

OPERATIONAL REPORTS

Indian Lake Sewer: Nothing to report.

Sister Lakes Sewer: Nothing to report.

Parks and Recreation Committee: Trustee Glynn reported that the next Russom Park Meeting is January 17, 2017 at 6:00 p.m.

Public Safety Committee: Trustee Moore reported that the next Public Safety Meeting is January 19, 2017 at 7:00 p.m. at the township hall.

NEW BUSINESS

MOTION TO PLACE SEWER MAINTENANCE ARREARS ON TAX BILLS

Treasurer Kuriata moved, seconded by Supervisor Saunders, to place SLAUA Sewer Maintenance Arrears in the amount of \$19,127.76 on the winter tax bill. Motion carried by voice vote.

Treasurer Kuriata moved, seconded by Clerk Runyon, to place Indian Lake Sewer Maintenance Arrears in the amount of \$15,561.53 on the winter tax bill. Motion carried by voice vote.

MOTION FOR BUDGET ADJUSTMENT

Trustee Glynn moved, seconded by Treasurer Kuriata, to amend the Indian Lake Sewer Budget to transfer \$20,000 from the Fund Balance into Maintenance/Repairs. Motion carried by voice vote

MOTION FOR LINE ITEM TRANSFER

Trustee Zuhl moved, seconded by Trustee Glynn, to transfer \$2,250.00 from 998 Contingency and place it into 930 Building/Ground Maintenance to cover cost of tree removal from township property. Motion carried by voice vote.

MOTION TO APPROVE 2017 CONTRACT FOR DEWEY LAKE CONSULTING

Supervisor Saunders moved, seconded by Trustee Glynn, to approve the 2017 Dewey Lake Weed Control Contract with Professional Aquatic Consulting Services for Dewey Lake, and to authorize Supervisor Saunders to sign. Motion carried by voice vote.

MOTION TO APPOINT JOHN TIDEY TO THE PLANNING COMMISSION

Clerk Runyon moved, seconded by Treasurer Kuriata, to appoint John Tidey to the Silver Creek Township Planning Commission for a term ending 12-31-19. Discussion followed. Motion carried by voice vote.

MOTION TO REAPPOINT TOM LEHRER TO THE PLANNING COMMISSION

Treasurer Kuriata moved, seconded by Clerk Runyon, to reappoint Tom Lehrer to the Silver Creek Township Planning Commission for a term ending 12-31-19. Motion carried by voice vote.

MOTION TO REAPPOINT BILL ZUHL TO THE PLANNING COMMISSION

Trustee Glynn moved, seconded by Supervisor Saunders, to reappoint Bill Zuhl to the Silver Creek Township Planning Commission as township board member with a term ending 11-20-19.

Trustee Glynn expressed his concern over being taken off the planning commission and being placed on the Zoning Board of Appeals due to a conflict he has with the day and time the ZBA meets. The ZBA already has a member who is only available to attend 4 month a year, it would be a hardship for the ZBA to have another member who cannot attend.

Supervisor Saunders noted that ZBA could change their meeting days to assist Trustee Glynn. He also stated that it is beneficial to have Trustee Zuhl on the township planning commission since he's also on the county planning commission.

Trustee Glynn responded that it was only recent that Silver Creek Township had a planning commission member on the county planning commission. Walt Lehmann was the township clerk when he served on the county planning commission, and not all townships have members on the county planning commission.

A voice vote was then taken. Supervisor Saunders then requested a roll call vote. Trustee Zuhl asked if needed to abstain. Supervisor Saunders stated that he could vote.

Yes (3): Treasurer Kuriata, Supervisor Saunders and Trustee Zuhl

No (2): Trustee Glynn and Clerk Runyon.

Absent (0): None.

Motion carried by roll call vote.

MOTION TO APPOINT MIKE GLYNN TO ZBA

Trustee Zuhl moved, seconded by Supervisor Saunders, to appoint Mike Glynn to the Silver Creek Township Zoning Board of Appeals as township board member with a term ending 11-20-19.

Clerk Runyon asked if Trustee Glynn wanted to be appointed or if another board member should be. Trustee Glynn stated that he would accept the appointment. Clerk Runyon will coordinate meeting dates with ZBA members when an appeal is filed. Discussion.

Motion carried by voice vote.

MOTION TO REAPPOINT ADELE STRAUB TO THE ZBA

Supervisor Saunders moved, seconded by Treasurer Kuriata, to reappoint Adele Straub to the Silver Creek Township Zoning Board of Appeals with a term ending 12-31-19. Motion carried by voice vote.

MOTION TO REAPPOINT DAVID PILOT TO THE BOARD OF REVIEW

Clerk Runyon moved, seconded by Treasurer Kuriata, to reappoint David Pilot to the Silver Creek Township Board of Review for a term ending 12-31-18. Motion carried by voice vote.

MOTION TO REAPPOINT BERNARD HEROLD TO THE BOARD OF REVIEW

Treasurer Kuriata, seconded by Clerk Runyon, to reappoint Bernard Herold to the Silver Creek Township Board of Review for a term ending 12-31-18. Motion carried by voice vote.

MOTION TO REAPPOINT PATTY BARTLEY TO THE BOARD OF REVIEW

Trustee Glynn moved, seconded by Supervisor Saunders, to reappoint Patty Bartley to the Silver Creek Township Board of Review for a term ending 12-31-18. Motion carried by voice vote.

MOTION TO REAPPOINT LARRY HEWITT AS ALTERNATE TO THE ZBA

Trustee Zuhl moved, seconded by Clerk Runyon, to reappoint Larry Hewitt as Alternate to the Silver Creek Township Board of Review for a term ending 12-31-18. Motion carried by voice vote.

MOTION TO REAPPOINT SCOTT WADE TO THE CONSTRUCTION BOARD OF APPEALS

Supervisor Saunders moved, seconded by Clerk Runyon, to reappoint Scott Wade to the Silver Creek Township Construction Board of Appeals for a term ending 12-31-19. Motion carried by voice vote.

MOTION TO REAPPOINT GARY WESLOWSKI AS ALTERNATE

Clerk Runyon moved, seconded by Treasurer Kuriata, to reappoint Gary Weslowski as alternate to the Silver Creek Township Construction Board of Appeals for a term ending 12-31-19. Motion carried by voice vote.

MOTION TO SCHEDULE 2017/18 BUDGET WORKSHOP

Treasurer Kuriata moved, seconded by Clerk Runyon, to schedule a 2017/18 Budget Workshop on Tuesday, January 17, 2017 at 5:00 p.m. Discussion. Motion carried by voice vote.

RESOLUTION R16-19 RECOGNIZING TRUSTEE JOEL MOORE

Trustee Glynn moved, seconded by Treasurer Kuriata, to approved Resolution R16-19 as follows:

RESOLUTION R16-19

SILVER CREEK TOWNSHIP
CASS COUNTY, MICHIGAN

WHEREAS, Joel Moore was appointed on October 8, 1997 to fill the position of Silver Creek Township Trustee and was elected to the position in 2000 where he remained until his retirement in November of 2016; and

WHEREAS, Mr. Moore has served Silver Creek Township in many capacities including Deputy Township Supervisor, Public Safety Board, Township Planning Commission, Township Zoning Board of Appeals, Township Parks Board, Russom Parks Board, and Sister Lakes Area Utilities Authority Board; and

WHEREAS, Mr. Moore was appointed in 1997 to Chair the Sister Lakes Sewer Committee, and was instrumental in the establishment of a sewer system for Sister Lakes Area; and

WHEREAS, Mr. Moore strongly believed in continuing education classes becoming a Certified Master Citizen Planner in 2006; and

WHEREAS, Mr. Moore's dedication, experience, and love for Silver Creek Township has made a significant impact on the community, making it a better place to live and raise a family; and

NOW THEREFORE BE IT RESOLVED that the Silver Creek Township Board recognizes Joel Moore for his years of service; and

BE IT FURTHER RESOLVED that the Board sincerely thanks Joel Moore and wishes him the best in his future endeavors.

Resolution R16-19 carried by unanimous roll call vote.

OTHER BUSINESS

Supervisor Saunders told members that Keeler Township and two other townships have contracted with Attorney Catherine Kauffman to present a zoning board of appeals seminar at the Lawrence Conference Center on January 18th from 6:30 to 8:30 p.m. The cost is \$1,200. The townships wondered if Silver Creek Township would be interested in joining in and splitting the cost. Discussion.

MOTION

Supervisor Saunders moved, seconded by Clerk Runyon, to join in on the Zoning Board of Appeals Seminar presented by Katherine Kauffman for a cost of \$300.00. Motion carried by unanimous roll call vote.

Supervisor Saunders then reported that he had spoken to Mike Demski of Deerpath. Mike told him they were not able to level and grade the Chase Bank property on M-51 due to snow. Supervisor Saunders suggested taking \$500 off the invoice, and Deerpath would complete the work next spring when weather permits. Discussion.

MOTION

Supervisor Saunders moved, seconded by Treasurer Kuriata, to withhold \$500 from Deerpath's invoice for spring grading. Motion carried by unanimous roll call vote.

PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

The meeting was adjourned at 7:52 p.m. by the call of the Supervisor.

Barbara Runyon
Silver Creek Township Clerk

Dated: December 15, 2016
To be approved at the January 10, 2017 Regular Meeting