

**MINUTES SILVER CREEK TOWNSHIP  
REGULAR BOARD MEETING HELD ON JULY 12, 2017**

The meeting was called to order by Supervisor Bill Saunders at 7:00 p.m. on Wednesday, July 12, 2017. The Pledge of Allegiance to the Flag of the United States of America was led by Clerk Runyon.

MEMBERS PRESENT: Supervisor Bill Saunders, Clerk Barbara Runyon, Treasurer Maureen Kuriata, Trustee Bill Zuhl and Trustee Mike Glynn.

MEMBERS ABSENT: None.

OTHERS PRESENT: Attorney John Magyar.

**APPROVAL OF AGENDA**

Trustee Glynn moved, seconded by Trustee Zuhl, to approve the July 12, 2017 Agenda. Motion carried by voice vote.

**PUBLIC COMMENT**

Commissioner Terry Ausra gave the Cass County report: Reminded everyone of the free passenger tire disposal on August 5, 2017 from 9 to noon at the Old Courthouse in Cassopolis, and reported that the Board of Commissioners will be voting in August on how to proceed with the Historical Courthouse.

Tim Hull commended Treasurer Kuriata for her quick response to his question on the sewer increase. He also questioned what the status of the township's telecommunication.

Clerk Runyon responded that she has been playing phone tag with Eric Haas. She indicated that the Board had not formally given her this task, but she was researching conference solutions and would present them to the Board.

**APPROVAL OF MINUTES**

Treasurer Kuriata moved, seconded by Trustee Zuhl, to approve the June 14, 2017 Regular Board Meeting Minutes. Motion carried by voice vote.

**APPROVAL OF BILLS AND CLAIMS**

Treasurer Kuriata reported the bills and claims for June 2017. Clerk Runyon moved, seconded by Treasurer Kuriata, to approve the following bills and claims in the total amount of \$172,628.33 as follows:

FROM THE GENERAL FUND	\$ 43,999.05
FROM THE INDIAN LAKE SEWER FUND	\$ 25,965.91

FROM THE PUBLIC SAFETY FUND	\$ 40,867.91
FROM THE BUILDING DEPARTMENT FUND	\$ 6,063.72
FROM THE PARKS & RECS FUND	\$ 527.50
FROM THE INDIAN LAKE WEED CONTROL FUND	\$ 51,331.24
FROM THE MAGICIAN LAKE WEED CONTROL FUND	\$ 3,873.00

GRAND TOTAL OF DISBURSEMENTS: \$ 172,628.33

The motion carried by unanimous roll call vote.

**READING OF COMMUNICATION**

No communication reported.

**POLICE REPORT**

40 complaints, 10 warnings, 3 tickets, 3 accident policed, 1 arrests, 1 arrest - assist other police agencies, 12 assist other police agencies, 8 assist fire and ambulance departments, 1 assist motorist & pedestrians, 7 property inspections..

**HEALTH & SERVICE REPORTS**

**Indian Lake Fire Department:** Twelve calls in the month of June, with 9 in Silver Creek Township and one dispatch error.

**Sister Lakes Fire Department:** No report.

**Pride Care Ambulance Report:** Twenty-one calls in June with an average response time of 6:45 minutes - 10 priority one calls with an average response time of 6:47 minutes; 8 priority two calls with average response time of 7:26 minutes; and 3 priority three calls with an average response time of 4:48 minutes.

**TOWNSHIP ATTORNEY'S REPORT**

Attorney Magyar reported that the appraisal on the golf course should be done in the next two to three weeks.

**BUILDING/ZONING INSPECTOR'S REPORT**

Clerk Runyon reported eleven building permits at a total projected cost of \$152,237.00, and two zoning permits for the month of June.

**BLIGHT AND LIQUOR INSPECTION REPORT**

Officer Wray reported 15 open blight complaints in June; 7 new blight complaints filed; 7 blight residents notified; 7 blight issues resolved. Total time spent on blight 21.5 hours. Five liquor inspections with no violations.

## APPEALS BOARD REPORT

No report.

## PLANNING/ZONING COMMISSION REPORT

Trustee Zuhl reported that the planning commission did not meet in June and that the next meeting will be on July 26, 2017 at 7:00 p.m.

## STANDING INSPECTORS REPORT

**Electrical Inspector:** 11 permits

**Plumbing Inspector:** 3 permits

**Mechanical Inspector:** 3 permits

## TREASURER'S REPORT

Treasurer Kuriata reported \$438,786.86 as the General Fund balance and \$215,986.22 as the Indian Lake Sewer fund balance. She also provided board members with a CD report.

## OPERATIONAL REPORTS

**Indian Lake and Sister Lakes Sewer:** Treasurer Kuriata reported that two employees have been hired for Miss Digg, reporting that the City of Dowagiac can no longer do them. She is assisting in their paperwork and has been running back and forth to the township for lookups. SLAUA is looking at purchasing a computer for her home, and paying for ½ of her monthly internet bill. There is a sewer board meeting on July 13<sup>th</sup> and this will be considered. They may ask that Indian Lake Sewer pay for a portion. Treasurer Kuriata will bring it to the next township board meeting after a final decision is made.

She also reported that sewer bills will be going out next week with the new rates.

**Parks and Recreation Committee:** Trustee Glynn reported that the next Russom Parks Board meeting will be held on July 18<sup>th</sup>.

**Public Safety Committee:** No report.

## OLD BUSINESS

None.

## NEW BUSINESS

Trustee Glynn moved, seconded by Clerk Runyon, to approve the 1<sup>st</sup> Amendment to Agreement for Indian Lake Special Assessment District. Clerk Runyon thanked Indian Lake

Improvement Association members Jerry Donley and Tim Hull for their assistance in accomplishing the Agreement. Motion carried by voice vote.

**MOTION TO AMEND 2017/18 GENERAL FUND BUDGET**

Supervisor Saunders moved, seconded by Clerk Runyon, to amend 2017/2018 General Fund Budget to establish an Ordinance Update Line Item and to add \$2,000 to said line item from Fund Balance. Discussion. Motion carried by unanimous roll call vote.

**MOTION TO AMEND 2017/18 SEWER FUND BUDGET**

Treasurer Kuriata moved, seconded by Clerk Runyon, to amend 2017/18 Sewer Fund Budget to establish Line Items for SAW Grant Income of \$274,500.00 and SAW Grant Expense at \$305,000.00. Treasurer Kuriata and Clerk Runyon noted that the township auditor had recommended keeping track of the Grant this way. The total grant is \$305,000.00 with \$30,500.00 coming from the township over a five-year period. Motion carried by unanimous roll call vote.

**RESOLUTION R17-18 DEWEY LAKE SPECIAL ASSESSMENT DISTRICT**

Clerk Runyon moved, seconded by Supervisor Saunders, to approve the following resolution:

**RESOLUTION R17-18**

Resolution R17-18 is to tentatively approve Dewey Lake Weed Control Special Assessment District :

Whereas, the Dewey Lake Improvement Association requests a five-year Dewey Lake Weed Control Special Assessment District effective 2017; therefore

BE IT HEREBY RESOLVED that the township board does hereby tentatively declare its intent to approve weed control in Dewey Lake within the following described area:

Dewey Lake

together with other work incidental thereto, all within the proposed district.

BE IT FURTHER RESOLVED that the township board does tentatively designate the special assessment district against which the costs of the improvements is to be assessed as Dewey Lake Weed Control Special Assessment District, which shall include the lands and premises more particularly described above.

BE IT FURTHER RESOLVED that a hearing on any objections to the improvement, the estimate of costs, and to the special assessment district proposed to be established for the assessment of the cost of such improvement, shall be held on Wednesday, August 9, 2017 at

a special meeting of the Township Board at Silver Creek Township Hall, 32764 Dixon St, Dowagiac, Michigan, commencing at 6:30 p.m.

BE IT FURTHER RESOLVED that the clerk is instructed to give the proper notice of such hearing by mailing and publication in accordance with law and statute provided.

BE IT FURTHER RESOLVED that all resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Discussion was held. Resolution R17-18 carried by unanimous roll call vote.

### **OTHER BUSINESS**

Cass County Administrator Karen Folks introduced herself, gave her background and experience, and reported on what's going on at the county level of government. She said that the county has moved from self-funded health insurance to fully funded health insurance and will be offering employees an HSA option next year.

She noted that one of the big issues is what to do with the historical courthouse, and indicated that the Board of Commissioners will be voting on whether to retain ownership or transfer and sell. A lengthy discussion ensued regarding this issue.

She also asked that everyone present complete a 60 second survey and return it to her at the end of the meeting.

Trustee Glynn remarked on his frustration with the Road Commission by not sealing the cracks on Downey Street prior to paving it, noting they had on Middle Crossing. Supervisor Saunders concurred. Discussion held.

Clerk Runyon reported that the township has received an \$804.93 check from Par Plan as a 2013-2014 dividend refund.

### **PUBLIC COMMENT**

Jerry Donley thanked the Board for passing the Amended Agreement and will get a clean copy from their attorney to the township for signing.

### **ADJOURNMENT**

The meeting was adjourned at 8 p.m. by call of the Supervisor.

Prepared by: Clerk Barbara Runyon

Dated: July 12, 2017

To be approved at the August 9, 2017 Board Meeting



