

**MINUTES SILVER CREEK TOWNSHIP
PUBLIC HEARING AND
REGULAR BOARD MEETING HELD ON MARCH 14, 2018**

The public hearing was called to order by Supervisor Bill Saunders at 7:00 p.m. on Wednesday, March 14, 2018. The Pledge of Allegiance to the Flag of the United States of America was recited.

MEMBERS PRESENT: Supervisor Bill Saunders, Clerk Barbara Runyon, Treasurer Maureen Kuriata, Trustee Bill Zuhl and Trustee Mike Glynn.

MEMBERS ABSENT: None.

OTHERS PRESENT: Attorney John Magyar.

Supervisor Saunders requested the Clerk to present the proposed budgets for the 2018/19 Fiscal Year for public hearing.

PRESENTATION OF PROPOSED BUDGET

Clerk Runyon presented the 2018/19 proposed General Fund, Public Safety Fund, Building Department, Indian Lake Sewer Fund, Parks & Recreations, Public Improvement, Magician Lake Weed Control, Dewey Lake Weed Control and Indian Lake Weed Control Budgets. Copies of proposed budget were provided to the public. She stated that a board workshop was conducted on February 24th to discuss budgets, no one from the public appeared. She noted a notice of the public hearing was published in the Dowagiac Daily News on March 2 and 7, 2018, posted on our website and in the township lobby.

Clerk Runyon briefly went through each budget as follows:

GENERAL FUND

Estimated Revenue for 2018/19 is \$558,730.00 with estimated expenditures of \$672,118.43. The allocated millage rate is 0.6907 mills and is subject to state mandated rollback and will not be known until June. Wages were increased by 2%. Increase in road repair contracts - \$276,000.00 on road contracts and \$36,750.00 on culvert repairs; \$113,388.43 will be taken out of the current General Fund fund balance to balance the budget. Our current estimated fund balance in the general fund is \$1,068,155.00.

PUBLIC SAFETY

Estimated revenue is \$232,753.00; estimated expenditures \$232,753.00. The 1 mill for public safety was rolled back to 0.9921 and is subject to state mandated rollback which should be known by June. Increase in officers wages to \$18.00 an hour; Sergeant \$18.50 and

Assistant Police Chief \$19.00. Fire Departments will be receiving an additional \$5,000 each throughout the year.

BUILDING DEPARTMENT

Estimated Revenue is \$77,820.00; estimated expense \$94,441.19. It currently has a projected fund balance of \$33,824.44. A line item for a BS&A software package has been included expenditure in this budget in the amount of \$18,205.00. This is a one-time expense. The new software program will enable our Building/Zoning Inspector to have permits and other information computerized and will be linked with the assessor, streamlining processes.

INDIAN LAKE SEWER

Estimated Revenue \$413,300.00 (includes \$220,400.00 SAW Grant); Expenditures of \$424.000.00 (also including SAW grant).

PARKS & RECREATION

Estimated Revenue is \$900.00; estimated expense is \$12,271.00. The only expense anticipated is mowing in the amount of \$2,000.00, but have added additional monies in contingencies for unknown expenses. Fund Balance is approximately \$306,650.00.

PUBLIC IMPROVEMENT FUND

Estimated Revenue \$360.00; Estimated Expense is \$5,000.00 for the installation of automatic front doors. Fund Balance of \$130,446.60.

MAGICIAN LAKE WEED CONTROL

Special Assessment District Budgets are prepared by their respective associations. 2018 expected revenue is \$17,248.00; expenditures of \$23,700.00 with a fund balance of \$60,874.86.

DEWEY LAKE WEED CONTROL

Chris Lauber of the Dewey Lake Improvement Association prepared this budget showing Revenues of \$27,650.00; expenditures of \$14,928.75.

INDIAN LAKE WEED CONTROL

Tim Hull of the Indian Lake Improvement Association prepared this budget showing 2018 Revenue \$110,696.12; expenditures of \$129,880.00, with a fund balance.

CALL FOR PUBLIC COMMENT

Supervisor Saunders called for public comment. There was no public comment.

CLOSE OF PUBLIC HEARING AND ADJOURNMENT

Supervisor Saunders hearing no public comment adjourned the public hearing at 7:10 p.m.

SILVER CREEK TOWNSHIP REGULAR BOARD MEETING

Supervisor Saunders called the regular board meeting to order at 7:10 p.m.

MEMBERS PRESENT: Supervisor Bill Saunders, Clerk Barbara Runyon, Treasurer Maureen Kuriata, Trustee Bill Zuhl and Trustee Mike Glynn.

APPROVAL OF AGENDA

Trustee Glynn moved, seconded by Treasurer Kuriata, to approve the March 14, 2018 Agenda. Motion carried by voice vote.

CALL FOR PUBLIC COMMENT

There was no public comment.

APPROVAL OF MINUTES

Treasurer Kuriata moved, seconded by Supervisor Saunders, to approve the February 14, 2018 Regular Board Meeting Minutes and the February 24, 2018 Special Board Meeting Minutes. Motion carried by voice vote.

APPROVAL OF BILLS AND CLAIMS

Treasurer Kuriata reported the bills and claims for March 14, 2018. Clerk Runyon moved, seconded by Trustee Zuhl, to approve the following bills and claims in the total amount of \$66,330.86 as follows:

FROM THE GENERAL FUND	\$31,403.95
FROM THE INDIAN LAKE SEWER FUND	\$ 16,097.32
FROM THE PUBLIC SAFETY FUND	\$ 4,416.17
FROM THE BUILDING DEPARTMENT FUND	\$ 6,578.57
FROM THE INDIAN LAKE WEED CONTROL FUND	\$ 4,670.85
FROM THE MAGICIAN LAKE WEED CONTROL FUND	\$ 2,664.00
FRO THE DEWEY LAKE WEED CONTROL FUND	\$ 500.00
GRAND TOTAL OF DISBURSEMENTS:	\$ 66,330.86

Motion carried by unanimous roll call vote.

READING OF COMMUNICATION

A letter from Dr. David Mathews, President of Southwestern Michigan College, with a copy of a letter to the Editor from Tom Jerdon was reported.

POLICE REPORT

Chief Grice reported: 30 complaints; 7 assist other police agencies, 2 in Township, 3 in City of Dowagiac, 2 County assists; 2 assist fire and ambulance departments; 113 property inspections.

HEALTH & SERVICE REPORTS

Indian Lake Fire Department: 2 calls, 1 in Silver Creek Township. Chief Huggins invited the Board to attend a County Fire Department Dinner on March 26th at 7:00 p.m. He said that the department was busy assisting in the flooding that took place during the recent storm. They placed 20 cones on the flooded roadways, and 15 were stolen. Certain roadways on School Street are still flooded. He reported that the Indian Lake Fire Department has six new bullet proof body armors and ballistic helmets. He also said that the department purchased diving equipment which included an underwater scanner from North Berrien Dive Team.

Sister Lakes Fire Department: 8 calls, 3 in Silver Creek Township. Average response time of 9 minutes.

Pride Care Ambulance Report: February ó 5 priority one calls, average response time of 7:32 minutes; 11 priority two calls, average response time 7:43 minutes; 1 priority three calls, average response time of 14:07 minutes. Seventeen total calls with a combined response time of 8:20 minutes.

TOWNSHIP ATTORNEY'S REPORT

Attorney Magyar reported that he had contact from Chase Legal indicating they would be contacting him.

BUILDING/ZONING INSPECTOR'S REPORT

Inspector Herter reported eleven building permits at a total projected cost of \$115,174.94 and one zoning permit for the month of February.

BLIGHT AND LIQUOR INSPECTION REPORT

Five liquor inspections with no violations.

APPEALS BOARD REPORT

ZBA met on February 27th at 7:00 p.m. and the variance was denied.

PLANNING COMMISSION REPORT

Trustee Zuhl reported that the Planning Commission met on February 28th and reviewed building heights ordinance and rental ordinances but nothing was decided. Next meeting is March 28th at 7:00 p.m.

Supervisor Saunders mentioned that during a recent Board of Review meeting a local farmer mentioned that landowners are being contacted regarding placement of solar farms. Supervisor Saunders stated that the planning commission may want to discuss it.

STANDING INSPECTORS REPORT

Electrical Inspector: 7 permits

Plumbing Inspector: 2 permit

Mechanical Inspector: 8 permits

TREASURER'S REPORT

Treasurer Kuriata reported a \$527,286.25 General Fund balance and \$282,308.91 as the Indian Lake Sewer Fund balance.

OPERATIONAL REPORTS

Indian Lake and Sister Lakes Sewer: Nothing to report.

Parks and Recreation Committee: Trustee Glynn advised the Russom Park Committee will meet on Tuesday, April 17th.

Public Safety Committee: No report.

OLD BUSINESS

None.

NEW BUSINESS

RESOLUTION R18-03

Clerk Runyon moved, seconded by Trustee Glynn, to approve Resolution R18-03 as follows:

RESOLUTION R18-03 SILVER CREEK TOWNSHIP FISCAL YEAR 2018/2019 GENERAL APPROPRIATIONS RESOLUTION

The Silver Creek Township Board resolves:

SECTION 1: Title 6 This resolution shall be known as the Silver Creek Township 2018-2019 General Appropriations Act.

SECTION 2: Chief Administrative Officer - The Supervisor shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer enumerated in this Act.

SECTION 3: Fiscal Officer ó The Clerk shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this Act.

SECTION 4: Public Hearing on the Budget - Pursuant to MCLA 141.412; MCLA 141.413, notice of a public hearing on the proposed budget was published in the Dowagiac Daily News on March 2 and 7, 2018, and a public hearing on the proposed budget was held on March 14, 2018.

SECTION 5: Estimated Revenues for Fiscal year 2018/2019 ó Estimated township **General Fund Revenues**, including an allocated millage of 0.6907 of mills, subject to State mandated rollback for 2018, and various miscellaneous revenues shall total approximately \$558,730.00; estimated township **Public Safety Revenues** for fiscal year 2018/2019, including up to 1 mill voter authorized millage, rolled back to 0.9921 in 2017 and is subject to State mandated rollback for 2018 and various miscellaneous revenues shall total approximately is \$232,753.00; estimated township **Building Department Revenues** for 2018/2019 is \$77,820.00; estimated township **Indian Lake Sewer Revenue** for fiscal year 2018/2019 including SAW Grant is \$413,300.00; estimated township **Parks and Recreation Fund** for fiscal year 2018/2019 is \$900.00; estimated township **Public Improvement Fund** for fiscal year 2018/2019 is \$360.00; estimated revenue for **Magician Lake Special Assessment District** for fiscal year 2018/2019 is \$17,348.00; estimated revenue for **Indian Lake Special Assessment District** for fiscal year 2018/2019 is \$110,969.12; for **Dewey Lake Special Assessment District** for fiscal year 2018/2019 is \$27,500.00.

SECTION 6: Millage Levy ó The Silver Creek Township Board shall cause to be levied and collected the general property tax on all real and personal property within the Township upon the current tax roll an amount equal to 0.6907 mills, subject to state mandated rollback, and as set forth by the Tax Allocation Board. The Silver Creek Township Board shall cause to be levied and collected the Fire and Safety Millage on all real and personal property within the township upon the current tax roll an amount equal to 0.9921 mills as authorized and approved by the electorate.

SECTION 7: Estimated Expenditures for 2018/2019 Fiscal Year ó Estimated township **General Fund Expenditures** is \$672,118.43; estimated township **Public Safety Expenditures** is \$232,753.00, estimated township **Building Department Expenditures** is \$94,441.19; estimated township **Indian Lake Sewer Expenditure** including SAW Grant is \$424,000.00; estimated township **Parks and Recreation Fund Expenditure** is \$12,271.00; estimated **Public Improvement Fund** is \$5,000.00; estimated **Magician Lake Special Assessment District** \$23,700.00; **Indian Lake Special Assessment District** is \$129,880.00; **Dewey Lake Special Assessment District** is \$14,928.75.

SECTION 8: Adoption of Budget by Reference ó The general fund budget of Silver Creek Township is hereby adopted by reference, with revenues and activities as indicated in Section 5 and 7 of this Act.

SECTION 9: Adoption of Budget by Cost Center ó The Board of Trustees of Silver Creek Township adopts the 2018/19 fiscal year general fund budget by cost center/ reference.

SECTION 10: Transfer Authority ó The Clerk shall have the authority to make transfers among the various cost centers/reference without prior board approval, if the amount to be transferred does not exceed \$1,000 of the appropriation item from which the transfer is to be made. The Board shall be notified at the next meeting of any such transfers made, and reserves the right to modify, amend or nullify any such transfers. Any line item transfers over \$1,000 shall require prior approval of the board.

SECTION 11: Limit on Obligations and Payments ó No obligation shall be incurred against, and no payment shall be made from any appropriation account unless there is sufficient unencumbered balance in the appropriation and sufficient funds are or will be available to meet the obligation, unless the Clerk, deems a line item transfer exceeding \$1,000 is appropriate, wherein the board will be notified of such transfer at the next board meeting (see Section 10. **Transfer of Authority**).

SECTION 12: Payment of Bills ó Pursuant to MCLA 41.74, all claims against the Township shall be approved by the Silver Creek Township Board prior to being paid. The Township Board shall receive a list of claims due for approval at the board meeting. The Township Clerk and Treasurer are authorized to pay certain claims (bills) prior to approval by the Township Board to avoid late penalties, service charges, interest or cancellation. These claims will be included on the list of claims for approval at the next board meeting and noted that it was paid early.

SECTION 13: Periodic Fiscal Reports ó The fiscal officer shall transmit to the board at the end of the first three quarters, and at the end of each month occurring during the fourth quarter, a report of financial operations, including, but not limited to: A profit and loss statement for each Fund.

SECTION 14: Budget Monitoring ó The Clerk shall report to the Township Board if the actual and probable revenue in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that the expenditures shall exceed an appropriation, the Clerk shall present to the Township Board recommendations to prevent expenditures from exceeding available revenues or appropriations for the current fiscal year or request that the deficit be taken from the appropriate fund balance.

SECTION 15: Authorized salary, hourly and per diem rates ó included in the various activities are amounts of the salary, hourly and per diem rates for the officials and employees of the Township as follows:

All Boards and Commissions:	<u>Annual</u>
Member	\$55.00 per Diem
ZBA Secretary	\$75.00 per Diem
Chairman	\$75.00 per Diem
Recording Secretary	\$55.00 per Diem
Supervisor	\$30,467.51 annually
Clerk	\$31,174.46 annually
Deputy Clerk	Up to \$17.00 per hour
Treasurer	\$31,174.46 annually
Deputy Treasurer	Up to \$16.50 per hour
Trustees	\$6,018.50 each annually \$55.00 per diem for special meetings (Trustees only)
Election Inspectors	\$12.50 per hour
Election Chairperson	\$30.00 additional per day
Assessor	\$36,140.00 annually

Building/Zoning Administrator	\$32,736.19 annually
Office Manager	\$100.00 monthly
Indian Lake Sewer Clerical	\$100.00 monthly
Indian Lake Miss Dig	\$45.00 per ticket
Cleaning	\$85.00 per cleaning
Building Department Clerical	Up to \$17.00 per hour
Asst. Police Chief	\$19.00 per hour
Sergeant	\$18.50 per hour
Patrolmen	\$18.00 per hour
Board of Review Members	\$131.00 full day 65.50 ½ day
Mileage Reimbursement	54.5 cents per mile

Trustee Glynn questioned whether a portion of the township's insurance is charged to the Parks and Recreation Budget. Clerk Runyon responded that Parks and Recreation's budget is responsible for a portion of the township insurance. Each year she gets a figure from the insurance agent of the split cost and each budget is charged.

Supervisor Saunders reported that he finally received today the contracts from the Cass County Road Commission with cost estimates. He originally estimated \$276,000.00 for roads and the contracts came out to be \$275,153.00, with \$19,400.00 for culvert repairs. He also noted that additional culverts may need repair keeping the General Fund budget for Culverts at \$36,750.00. He said that he and Trustee Glynn have driven the proposed roads, and have been working on getting expenses down. He went through each contract and amount, and reported that painting of middle yellow lines were not included in the price.

Trustee Glynn questioned reworking the Forest Beach contract which was quoted at \$82,274.91, getting the price down. A lengthy discussion was held. It was agreed that Supervisor Saunders would work with the Cass County Road Commission in obtaining a new quote for Forest Beach with partial chip and seal and fog from the county line north to the drain at the channel, and then 1½ inch overlay from the channel to Brush Lake Road.

Supervisor Saunders reported the Road Commission would like this contract as soon as possible. A special meeting may be requested to approve contacts.

Resolution R18-03 carried by unanimous roll call vote.

RESOLUTION R18-04

TOWNSHIP OF SILVER CREEK COUNTY OF CASS STATE OF MICHIGAN RESOLUTION NO. R18-04 2018/2019 SUPERVISOR SALARY

Treasurer Kuriata moved, seconded by Clerk Runyon, to approve Resolution R18-04 as follows:

WHEREAS, according to MCL 49.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and

THEREFORE BE IT RESOLVED, that effective April 1, 2018, the salary of the office of Silver Creek Township Supervisor, shall be \$30,467.51 annually.

Supervisor directed the Clerk to take roll:

Yes (4): Clerk Runyon, Treasurer Kuriata, Trustee Glynn and Trustee Zuhl

No (0): None.

Abstain (1): Supervisor Saunders

Absent (0): None.

Resolution R18-04 carried by roll call vote.

RESOLUTION R18-05

Trustee Glynn moved, seconded by Trustee Zuhl, to approve Resolution R18-05 as follows:

TOWNSHIP OF SILVER CREEK COUNTY OF CASS STATE OF MICHIGAN RESOLUTION NO. R18-05 2018/2019 CLERK SALARY

WHEREAS, according to MCL 49.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and

THEREFORE BE IT RESOLVED, that effective April 1, 2018, the salary of the office of Silver Creek Township Clerk, shall be \$31,174.46 annually.

Supervisor directed the Clerk to take roll:

Yes (4): Supervisor Saunders, Treasurer Kuriata, Trustee Glynn and Trustee Zuhl

No (0): None.

Abstain (1): Clerk Runyon.

Absent (0): None.

Resolution R18-05 carried by roll call vote.

RESOLUTION R18-06

Supervisor Saunders moved, seconded by Clerk Runyon, to approved Resolution R18-06 as follows:

**TOWNSHIP OF SILVER CREEK
COUNTY OF CASS
STATE OF MICHIGAN
RESOLUTION NO. R18-06
2018/2019 TREASURER SALARY**

WHEREAS, according to MCL 49.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and

THEREFORE BE IT RESOLVED, that effective April 1, 2018, the salary of the office of Silver Creek Township Treasurer shall be \$31,174.46 annually.

Supervisor directed the Clerk to take roll:

Yes (4): Supervisor Saunders, Clerk Runyon, Trustee Glynn and Trustee Zuhl

No (0): None.

Abstain (1): Treasurer Kuriata.

Absent (0): None.

Resolution R18-06 carried by roll call vote.

RESOLUTION R18-07

Supervisor Saunders moved, seconded by Treasurer Kuriata, to approve Resolution R18-07 as follows:

**TOWNSHIP OF SILVER CREEK
COUNTY OF CASS
STATE OF MICHIGAN
RESOLUTION NO. R18-07
2018/2019 TRUSTEE SALARY**

WHEREAS, according to MCL 49.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and

THEREFORE BE IT RESOLVED, that effective April 1, 2018, the salary of the office of Silver Creek Township Trustee shall be \$6,018.50 each annually.

Supervisor directed the Clerk to take roll:

Yes (3): Treasurer Kuriata, Supervisor Saunders, and Clerk Runyon

No (0): None.

Abstain (2): Trustee Glynn and Trustee Zuhl

Absent (0): None.

Resolution R18-07 carried by roll call vote.

RESOLUTION R18-08

Clerk Runyon moved, seconded by Treasurer Kuriata, to approve Resolution R18-08 as follows:

RESOLUTION R18-08 **2018/2019 FISCAL YEAR TOWNSHIP MEETING DATES**

WHEREAS, the board is required by resolution to provide the date, time and location of their board meetings;

FURTHER, the meetings must be posted within 10 days after the townships fiscal year beginning April 1, 2018;

NOW, THEREFORE, BE IT RESOLVED, that the Township Board of Silver Creek, Cass County, Michigan does hereby establish that there shall be one regular board meeting each month as follows:

- a. Regular meetings shall be held on the 2nd Wednesday of each month and shall commence promptly at 7:00 p.m.
- b. All regular meetings shall be held at the Silver Creek Township Hall located at 32764 Dixon Street, Dowagiac, Michigan 49047.
- c. Dates of said meetings shall be: April 11, May 9, June 13, July 11, August 8, September 12, October 10, November 14, December 12, 2018, January 9, February 13 and March 13, 2019.

Resolution R18-08 carried by unanimous roll call vote.

RESOLUTION R18-09

Treasurer Kuriata moved, seconded by Supervisor Saunders, to approve Resolution R18-09 as follows:

RESOLUTION R18-09

Resolution to Allow Local Residents to Protest in Writing

WHEREAS, In order to ease the burden on taxpayers, the assessor, and the Board of Review, and to ensure that all taxpayers have an equal opportunity to be heard by the Board of Review;

THE SILVER CREEK TOWNSHIP BOARD OF TRUSTEES HEREBY RESOLVES, that the Township of Silver Creek, according to provisions of MCL 211.30 (7) of the General Property Tax Act, directs that the Board of Review shall receive letters of protest regarding assessments from resident taxpayers the first Tuesday in March until it adjourns from the public when it meets to hear such protest.

FURTHER, that all notices of assessment change and all advertisements of Board of Review meetings are to include a statement that the resident taxpayers may protest by letter to the Board of Review.

Treasurer Kuriata questioned whether the title "Local" meant all taxpayers. Supervisor Saunders responded that it did. Trustee Glynn wondered how a letter gets evaluated by the Board of Review as opposed to appearing in person. Supervisor Saunders explained the procedure. Attorney Magyar said that a letter preserves a person's rights to go to tax tribunal.

Resolution R18-09 carried by unanimous roll call vote.

MOTION TO APPROVE CONTRACT WITH ROAD COMMISSION FOR GARRETT ROAD CULVERT

Trustee Glynn moved, seconded by Clerk Runyon, to approve a contract with the Cass County Road Commission for Culvert Repair on Garrett Road for the township's amount of \$16,600.00. Motion carried by unanimous roll call vote.

MOTION TO APPROVE CONTRACT WITH ROAD COMMISSION FOR FOREST BEACH ROAD CULVERT

Trustee Zuhl moved, seconded by Treasurer Kuriata, to approve a contract with the Cass County Road Commission for Culvert Repair on Forest Beach Road for the township's amount of \$2,770.83. Motion carried by unanimous roll call vote.

**MOTION RE. AGREEMENT FOR DEMOLITION
OF NON-CONFORMING STRUCTURE**

Attorney Magyar explained that Assessor Kays has been asked to do lot splits for Shady Shores, but some of their buildings are overlapping lot lines. They would like to enter into an agreement that the lots be split now and within a certain period of time the buildings would be removed. If they are not removed, the township would remove them at the owner's expense. He explained that a LIEN would be put on the property. If the township has to remove the buildings, a special assessment could be established and the costs would be placed on their tax bill.

Discussion was held.

MOTION

Clerk Runyon moved, seconded by Trustee Glynn, to authorize Attorney Magyar to proceed with drafting an Agreement with Shady Shore for a lot split and for the demolition of a non-conforming structure, and authorizing Supervisor Saunders to sign. Motion carried by voice vote.

MOTION TO APPROVE MTL MOWING PROPOSAL

Treasurer Kuriata moved, seconded by Clerk Runyon, to approve Mowing Trimming Landscaping's proposal for mowing and string trimming in the amount of \$50 per visit. Motion carried by unanimous roll call vote.

MOTION FOR LINE ITEM TRANSFERS

Clerk Runyon moved, seconded by Supervisor Saunders, to approve the following line-item transfers:

Indian Lake Sewer

Transfer \$1,123.00 from 590-996 Contingencies
\$1,100.00 into 590-806 Miss Dig
\$23.00 into 590-725 Payroll tax expense

Indian Lake Weed Control

Transfer \$3,875.00 from Fund Balance
\$2,600.00 into 241-707 Clark Hill
\$1,275.00 Permits & Licenses

Public Safety

Transfer \$1,935.00 from 207-960 Contingencies
\$1,900.00 into 207-702 Police Salaries
\$35.00 into 207-725 Payroll Tax Expense

Motion carried by voice vote.

**MOTION TO APPROVE MOBILITIE SMALL CELL TOWER REQUEST
AND AUTHORIZE LETTER**

Supervisor Saunders moved, seconded by Trustee Glynn, to approve Mobilitie's request to install a small cell facility on an existing utility pole on M-62 in Silver Creek Township and to authorize Supervisor Saunders to send a letter stating the site is acceptable.

Supervisor Saunders reported on the meeting he and Clerk Runyon had with the representative from Mobilitie who is installing small cell towers for Sprint. The existing pole is located on M-62 in Silver Creek Township, is owned by Frontier, and is on Michigan Department of Transportation's right-of-way. Mobilitie would like to obtain a letter from the township stating they have no issues with them attaching to this pole. It will increase cell phone coverage/data up to ½ mile. The approval is for this pole only. Future requests would be made on a pole-to-pole basis. Discussion held.

Motion carried by voice vote.

OTHER BUSINESS

Discussion was held as to road contracts. It was decided they would be considered at a later time.

PUBLIC COMMENT

None.

ADJOURNMENT

The meeting was adjourned at 8:25 p.m. by call of the Supervisor.

Prepared by: Clerk Barbara Runyon

Dated: 3-15-18

