

**MINUTES SILVER CREEK TOWNSHIP
REGULAR BOARD MEETING HELD ON APRIL 11, 2018**

The meeting was called to order by Supervisor Bill Saunders at 7:00 p.m. on Wednesday, April 11, 2018. The Pledge of Allegiance to the Flag of the United States of America was recited.

MEMBERS PRESENT: Supervisor Bill Saunders, Clerk Barbara Runyon, Treasurer Maureen Kuriata, Trustee Bill Zuhl and Trustee Mike Glynn.

MEMBERS ABSENT: None.

OTHERS PRESENT: Attorney John Magyar.

APPROVAL OF AGENDA

Trustee Glynn moved, seconded by Trustee Zuhl, to approve the April 11, 2018 Agenda. Motion carried by voice vote.

CALL FOR PUBLIC COMMENT

Jean Rowe asked when trash days were being held. Supervisor Saunders responded Memorial Day and Labor Day weekends. She asked if we were having a shred day. Supervisor Saunders responded that we were not.

Commissioner Terry Ausra gave a county commissioner's report saying that they have a Strategic Plan nearly completed. The county received their annual audit and received a good score; the county is in good financial shape.

PRESENTATION WOLVERINE PIPELINE

Lewis Krause gave a presentation on the Wolverine Pipeline. Questions followed.

APPROVAL OF MINUTES

Treasurer Kuriata moved, seconded by Trustee Glynn, to approve the Minutes of the March 14, 2018 Public Hearing/Regular Meeting and the March 22, 2018 Special Meeting Minutes. Motion carried by voice vote.

APPROVAL OF BILLS AND CLAIMS

Treasurer Kuriata reported the bills and claims for April 11, 2018. Supervisor Saunders moved, seconded by Trustee Zuhl, to approve the following bills and claims in the total amount of \$169,007.12 as follows:

FROM THE GENERAL FUND	\$102,800.43
FROM THE INDIAN LAKE SEWER FUND	\$ 12,018.25
FROM THE PUBLIC SAFETY FUND	\$ 47,380.67
FROM THE BUILDING DEPARTMENT FUND	\$ 4,989.71
FROM THE INDIAN LAKE WEED CONTROL FUND	\$ 68.06
FROM THE MAGICIAN LAKE WEED CONTROL FUND	\$ 1,750.00
 GRAND TOTAL OF DISBURSEMENTS:	 \$169,007.12

Motion carried by unanimous roll call vote.

READING OF COMMUNICATION

Letter from SMC President David Mathews.

POLICE REPORT

Chief Grice reported: 25 complaints, 3 warnings, 0 tickets issued, 1 accident policed, 0 arrests handled, 0 assist other agency, 5 assist other police agencies, 1 in Township , 1 in City of Dowagiac, 3 County assists, 0 out of county assist, 0 assist fire and ambulance departments, 3 assist motorist & pedestrians and 63 property inspections. There were 2 blight contacts and five liquor inspections with no violations.

HEALTH & SERVICE REPORTS

Indian Lake Fire Department: March - 8 calls, 7 in Silver Creek Township. Assisted Van Buren County with car accident and assisted Pokagon Fire Department with DNR controlled fire.

Sister Lakes Fire Department: March ó 10 calls, 5 in Silver Creek Township. Clerk Runyon advised that Chief Lozada has provided the township with the fire department's annual audit and their current year budget. The Chief wondered if the township would allow for a different form of budget. They are currently paying \$7,000 for their annual audit. They are proposing having a Limited Review Audit which would be approximately \$3,500 and performing a full audit every 3-5 years. The audit is being prepared by the same audit firm, Kruggel Lawton, as the township employs. Discussion followed.

MOTION TO APPROVE LIMITED REVIEW AUDIT

Supervisor Saunders moved, seconded by Clerk Runyon, to approve the Sister Lake Fire Department having a limited review audit. Motion carried by voice vote.

Pride Care Ambulance Report: March ó 5 priority one calls with the average response time of 8:47 minutes; 18 priority two calls with an average response time of 9:01 minutes; 1

priority three calls with an average response time of 5:43 minutes. A total of 24 calls with a combined total average response time of 8:50 minutes.

TOWNSHIP ATTORNEY'S REPORT

Attorney Magyar reported that he has sent out the letters on personal property taxes as requested by Treasurer Kuriata. He also reported that the township will be receiving a check from JP Morgan Chase for the M-51 North lawsuit.

BUILDING/ZONING INSPECTOR'S REPORT

Inspector Herter reported two building permits at a total projected cost of \$379,500.00, and four zoning permits for the month of March.

APPEALS BOARD REPORT

One variance hearing held in March which was denied.

PLANNING/ZONING COMMISSION REPORT

Trustee Zuhl reported at their last meeting on March 28th they discussed building heights and rental ordinances. Tim Feirick completed his Citizen Planner training . The next meeting is scheduled April 25, 2018 at 7:00 p.m.

STANDING INSPECTORS REPORT

Electrical Inspector: 5 permits

Plumbing Inspector: 1 permit

Mechanical Inspector: 4 permits

TREASURER'S REPORT

Treasurer Kuriata reported a \$579,653.50 General Fund balance and \$291,167.52 as the Indian Lake Sewer Fund balance.

CLERK'S REPORT

Clerk Runyon provided the fiscal 2017/18 end of the year reports on the General Fund, Indian Lake Sewer Fund, Public Safety Fund, Building Department Fund and Parks & Recreation Fund. She reported an end-of-the-year surplus from the amounts budgeted in General Fund, Indian Lake Sewer, Public Safety and Building Department.

OPERATIONAL REPORTS

Indian Lake and Sister Lakes Sewer: Nothing to report.

Parks and Recreation Committee: Trustee Glynn reported that the next Russom Park Board meeting is April 17th. He also reported that the slide has been repaired. The board will be discussing the soccer leagues request to put in Wi-Fi.

Public Safety Committee: Meeting scheduled next Tuesday.

OLD BUSINESS

None.

NEW BUSINESS

MOTION TO APPROVE AGREEMENT WITH DASAS

Clerk Runyon moved, seconded by Treasurer Kuriata, to approve the 2017/18 Agreement to Provide Services with Domestic and Sexual Abuse Services in the amount of \$804.50 and to have Supervisor Saunders sign. Motion carried by unanimous roll call vote.

MOTION TO INCREASE INDIAN LAKE SEWER MISS DIG

Treasurer Kuriata moved, seconded by Supervisor Saunders, to increase Indian Lake Sewer Miss Dig per ticket amount from \$45.00 to \$50.00 with the May 2018 payroll (tickets completed in April 2018) as recommended by the Sister Lakes Utility Authority at their March 29, 2018 meeting. Treasurer Kuriata explained the increase, noting that there had not been an increase since 2006. Motion carried by unanimous roll call vote.

MOTION TO APPROVE ADDITIONAL ROAD CONTRACTS

Trustee Glynn moved, seconded by Trustee Zuhl, to approve road contracts with the Cass County Road Commission as follows:

Estimate 18-13-23 Lakeshore, Karl & Krohne St-West Lakeshore Dr. Our share \$8,657.04
Estimate 18-13-24 Maple Island and Curran Beach to M-152 our share \$4,889.81
Estimate 18-13-25 7.58 miles to add centerline and edgeline marking our share \$4,820.36

Discussion. Motion carried by unanimous roll call vote.

MOTION FOR END OF THE YEAR LINE ITEM TRANSFERS

Trustee Zuhl moved, seconded by Clerk Runyon, to approve fiscal year 2017/18 line item transfers as follows:

Public Safety Fund

<u>From</u>	<u>To</u>
\$2,200.00 from 207-960 Contingencies	\$795.00 to 207-861 Vehicle Maint

\$745.00 from 207-959 Conf/Meetings
\$5,949.82 from Police Fund Balance

\$192.00 to 207-911 Life Insurance
\$1,535.00 to 207-866 New Equipment
\$423.00 to 207-725 Payroll Taxes
\$5,949.82 207-702 Police Dept. Salaries

Building Department Fund

From
\$1,931.00 from 249-996 Contingencies

\$168.00 from 249-956 Misc. Expenses

To
\$1,172.00 to 249-705 Mech. Inspections

\$927.00 to 249-717 Electrical Inspect.

Indian Lake Sewer Fund

From
\$370.00 from 590-996 Contingencies

To
\$370.00 to 590-920 Electric Service

Discussion. Motion carried by unanimous roll call vote.

MOTION TO HIRE COUNSEL

Clerk Runyon moved, seconded by Trustee Glynn, to retain Bauchkham, Sparks, Thall, Seeber & Kaufman, P.C. as legal counsel for Silver Creek Township. Trustee Glynn and Clerk Runyon explained their interview process and recommendation. Motion carried by unanimous roll call vote.

RESOLUTION R18-10 HONORING JOHN MAGYAR

Supervisor Saunders moved, seconded by Clerk Runyon, to approve Resolution R18-10 as follows:

RESOLUTION R18-10

**SILVER CREEK TOWNSHIP
CASS COUNTY, MICHIGAN**

WHEREAS, in 1981 John Magyar was admitted to the State Bar of Michigan; and

WHEREAS, in 1983 Attorney John Magyar opened his law practice in the City of Dowagiac; and

WHEREAS, Silver Creek Township retained Attorney John Magyar in 1983 as Township legal counsel; further

WHEREAS, Attorney Magyar has continued to represented Silver Creek Township for 35 years, guiding the township through many complex issues, providing sound legal advice; further

WHEREAS, Attorney Magyar's dedication, experience, and love for Silver Creek Township has made a significant impact on the community, making it a better place to live and raise a family.

NOW THEREFORE BE IT RESOLVED, that the Silver Creek Township Board recognizes Attorney John Magyar for his 35 years of service; and

BE IT FURTHER RESOLVED that the Board sincerely thanks John Magyar and wishes Him the best in his retirement.

Supervisor Saunders presented Attorney Magyar with a framed resolution and thanked him for his years of service and friendship.

Resolution R18-10 carried by unanimous roll call vote.

OTHER BUSINESS

None.

PUBLIC COMMENT

Chief Mike Grice thanked John Magyar on behalf of the Silver Creek Township Police Department for his years of guidance and wisdom.

The Chief then advised that on Saturday, April 28th from 10am to 2pm there will be a DEA National Drug Take Back at the Silver Creek Township Hall.

ADJOURNMENT

The meeting was adjourned at 8:00 p.m. by call of the Supervisor.

Prepared by: Clerk Barbara Runyon

Dated: 4-12-18

