

**MINUTES SILVER CREEK TOWNSHIP  
REGULAR BOARD MEETING HELD ON DECEMBER 9, 2015**

The regular meeting was called to order by Supervisor Bill Saunders at 7:00 p.m. on Wednesday, December 9, 2015.

MEMBERS PRESENT: Supervisor Bill Saunders, Treasurer Maureen Kuriata, Clerk Barbara Runyon and Trustee Mike Glynn.

MEMBERS ABSENT: Trustee Joel Moore.

OTHERS PRESENT: Attorney John Magyar.

**APPROVAL OF AGENDA**

Trustee Glynn moved, seconded by Treasurer Kuriata, to approve the December 9, 2015 Silver Creek Township Agenda. Motion carried by voice vote.

**PUBLIC COMMENT**

There was no public comment.

**APPROVAL OF MINUTES**

Treasurer Kuriata moved, seconded by Trustee Glynn, to approve the November 11, 2015 Regular Meeting Minutes. Motion carried by voice vote.

**APPROVAL OF BILLS AND CLAIMS**

Treasurer Kuriata reported the bills and claims for December 9, 2015. Clerk Runyon moved, seconded by Supervisor Saunders, to approve the following bills and claims in the total amount of \$49,971.16 as follows:

FROM THE GENERAL FUND	\$27,335.43
FROM THE INDIAN LAKE SEWER FUND	\$ 9,412.41
FROM THE PUBLIC SAFETY FUND	\$ 2,526.01
FROM THE PARKS & RECREATION	\$ 92.50
FROM THE BUILDING DEPARTMENT FUND	\$ 6,490.52
FROM THE INDIAN LAKE WEED CONTROL FUND	\$ 1,129.53
FROM THE DEWEY LAKE WEED CONTROL FUND	\$ 375.00
FROM THE MAGICIAN LAKE WEED CONTROL FUND	\$ 2,610.36
 GRAND TOTAL OF DISBURSEMENTS:	 \$49,971.76

The Supervisor directed the Clerk to take roll, and the motion carried by unanimous roll call vote.

## **READING OF COMMUNICATION**

Clerk Runyon reported that she had spoken with Kevin Radde, and also received a letter from Schaffer & Layher, Silver Creek Township's Auditors, that their firm had been sold to Kruggel Lawton CPA's effective December 1<sup>st</sup>. Schaffer & Layher will continue to manage the St. Joseph office. Clerk Runyon asked them to provide an estimate and contract for next year's audit for board consideration. Clerk Runyon suggested that unless there is a substantial increase in cost that we continue to contract with them for 2016/17 and see if we continue to be content with their services.

## **POLICE REPORT**

10 complaints; 2 warnings, 1 ticket issued, 1 assist other police agencies; 1 assist motorists and pedestrians.

## **HEALTH & SERVICE REPORTS**

**Indian Lake Fire Department:** No report.

**Sister Lakes Fire Department:** 4 calls in Silver Creek Township with an average response time of 8 minutes.

**Pride Care Ambulance Report:** November – 9 calls with an average response time of 6:06 minutes. There was one extended response time due to the distance.

## **TOWNSHIP ATTORNEY'S REPORT**

Attorney Magyar gave an update on the Agostino lawsuit. He reported that he has sent a letter out regarding the Busick Mobile Home Special Use Permit which is coming up for consideration at the January board meeting. He also reported that he had filed an answer to the State Tax Tribunal to the Magician Lake Weed Control appeal.

## **BUILDING/ZONING INSPECTOR'S REPORT**

Building/Zoning Inspector Todd Herter reported 7 building permits with a projected cost of \$831,156.00; and 4 zoning permits at \$335.00.

## **BLIGHT ADMINISTRATOR'S REPORT**

Patrolman Kenneth Wray reported 0 blight complaints filed; 0 blight check found substantiated; and 10 blight in non-compliance status. He did 5 liquor inspections with no violations.

## **APPEALS BOARD REPORT**

Bruce Nevins reported that the Zoning Board of Appeals will meet on Tuesday, December 15, 2015.

**PLANNING COMMISSION REPORT**

Tom Lehrer provided the planning commission report of November 18<sup>th</sup>. There was a public hearing on changes to the Zoning Ordinance on Watercraft and Docking. They also discussed the Capital Improvement Plan and a public hearing is scheduled on that plan for December 16<sup>th</sup> at 7:00 p.m.

**STANDING INSPECTORS REPORT**

**Electrical Inspector:** 7 permits  
**Plumbing Inspector:** 2 permits  
**Mechanical Inspector:** 6 permits

**TREASURER'S REPORT**

Treasurer Kuriata reported fund balances as follows:

General Fund	\$337,147.64
Indian Lake Sewer Maintenance Fund	\$210,157.95

**OPERATIONAL REPORTS**

**Indian Lake Sewer and Sister Lakes Area Sewer:** Treasurer Kuriata reported that January Sewer Billing will be in a new 8 ½ x 12 format which will be less expensive- no more post cards.

**Parks and Recreation Committee:** No report given.

**Public Safety Committee:** No report given.

**UNFINISHED BUSINESS**

None.

**NEW BUSINESS**

**MOTION FOR REAPPOINTMENT TO PLANNING COMMISSION**

Supervisor Saunders moved, seconded by Treasurer Kuriata, to reappoint Jerry Donley to the Silver Creek Township Planning Commission for a term expiring 12-31-18.

Trustee Glynn asked that his comments made be considered for all appointments. He understands that it's up to Supervisor Saunders to makes the appointments and trusts his opinion. He stated that he feels the planning commission is less effective when members are out of state five to six months and not available for meetings. He appreciates Jerry Donley's knowledge and values his input, but feels it's important for members to be available to attend meetings. Discussion.

Supervisor Saunders noted that if the planning commission has a problem with a member, they should make a recommendation to the township board. Trustee Glynn did not agree. Discussion.

Trustee Glynn went on to note that believed there should be diversity on the planning commission, and that one qualified woman had applied. Supervisor Saunders noted that he was looking for representatives in all areas of the township. Discussion.

Clerk Runyon noted that in the past it had been difficult to get residents to serve on commissions and the same people would be appointed to multiple boards. She appreciated that new residents were coming forward to serve.

Trustee Glynn also noted that the township must have a Planning Commission representative on the Zoning Board of Appeals. There are seven members of the Planning Commission, and felt that a Planning Commission Member that was present year round should be appointed, especially when that person is the Chairperson of the Zoning Board of Appeals. Clerk Runyon concurred.

Motion to Reappoint Jerry Donley to the Silver Creek Township Planning Commission for a term expiring 12-31-18 carried by voice vote.

**MOTION FOR REAPPOINTMENT TO ZBA**

Clerk Runyon moved, seconded by Treasurer Kuriata, to reappoint Jerry Donley to the Silver Creek Township Zoning Board of Appeals for a term expiring 12-31-18. Motion carried by voice vote.

**MOTION FOR REAPPOINTMENT TO ZBA**

Clerk Runyon moved, seconded by Supervisor Saunders, to reappoint Jean Rowe to the Silver Creek Township Zoning Board of Appeals for a term expiring 12-31-18. Motion carried by voice vote.

**MOTION FOR REAPPONTMENT TO ZBA**

Trustee Glynn moved, seconded by Clerk Runyon, to reappoint Richard Morey as Silver Creek Township Zoning Board of Appeals Alternate for a term expiring 12-31-18. Motion carried by voice vote.

**MOTION FOR REAPPOINTMENT TO CONSTRUCTION BOARD OF APPEALS**

Trustee Glynn moved, seconded by Treasurer Kuriata, to reappoint Mike Malin to the Construction Board of Appeals for a term expiring 12-31-18. Motion carried by voice vote.

**MOTION TO APPOINT ALTERNATE TO CONSTRUCTION BOARD OF APPEALS**

Supervisor Saunders moved, seconded by Clerk Runyon, to reappoint Steve Sarabyn as Alternate to the Construction Board of Appeals for a term expiring 12-31-18. Motion carried by voice vote.

**MOTION FOR APPOINTMENT TO PLANNING COMMISSION**

Clerk Runyon moved, seconded by Trustee Glynn, to appoint Timothy Feirick to the Silver Creek Township Planning Commission for a term expiring 12-31-18. Motion carried by voice vote.

**MOTION TO PAY PER DIEM TO RECORDING SECRETARY**

Clerk Runyon moved, seconded by Treasurer Kuriata, to pay a \$55.00 per diem to the Planning and Zoning Board of Appeals Recording Secretary. Discussion. Motion carried by unanimous roll call vote.

**OTHER BUSINESS**

Trustee Glynn reported on the Special Assessment District Contract recommendations, which was provided to board members. He suggested 17 items which could be considered for inclusion in the SAD files and/or added to the contracts. Discussion was held.

Clerk Runyon will prepare a rough draft of a contract for further review and discussion.

Treasurer Kuriata reported that the sewer would be paid off in four years. She also reported that Revised Magician Lake Weed Control Tax Bills were sent out due to the original bills being incorrect.

**PUBLIC COMMENT**

Supervisor Saunders noted that it was nice to see a young person present watching how government works.

Nick Barnes of Magician Lake questioned what was going on with the Kaminsky ZBA Hearing. He and a number of neighbors came on December 2<sup>nd</sup> for the ZBA Hearing and it had been cancelled. Supervisor Saunders advised him that it has not been rescheduled at this time, and that he will receive a notice when it is rescheduled.

The meeting was adjourned at 7:50 p.m. by call of the Supervisor.

Barbara Runyon  
Silver Creek Township Clerk  
Dated: December 9, 2015  
To be approved at the January 13, 2015 Regular Meeting