

**MINUTES SILVER CREEK TOWNSHIP
SPECIAL BOARD MEETING HELD ON FEBRUARY 20, 2016
BUDGET WORKSHOP**

The Special meeting was called to order by Supervisor Bill Saunders at 10:30 a.m. on Saturday, February 20, 2016.

MEMBERS PRESENT: Supervisor Bill Saunders, Treasurer Maureen Kuriata, Clerk Barbara Runyon, and Trustee Mike Glynn.

ABSENT: Trustee Joel Moore.

PUBLIC COMMENT

There was no public comment, and no one from the public was in attendance.

BUDGET WORKSHOP
GENERAL FUND

The 2016/17 Proposed General Fund Budget was presented by Clerk Runyon, revenue and expenditures were reviewed and discussed by the board. Questions and comments followed.

Clerk Runyon reported that taxable value had increased by 5 million dollars. The millage rate is currently 0.6963 and the budget has been calculated at that rate, although due to the Headlee Rollback, it may be amended once the state determines actual the rate.

Discussion was held as to salary increases. A 1% increase was determined proper. The Deputy Supervisor position was discussed as to whether it should be paid a per diem or salary as it is currently paid. It was decided to keep it at its current salary, and that it would be re-evaluated regarding making it a per diem in the next budget year. Deputy Clerk range would be established at \$15.00 to \$16.77 per hour range, and Deputy Treasurer at \$13.00 to \$14.50 per hour. Mileage reimbursement was lowered to 54 cents per mile per IRS.

It was also concluded that trustee special meeting expense should be increased to \$55.00 to be consistent with pay for ZBA and Planning Commission meeting attendance. An increase from \$60 to \$75 per cleaning service by employee Shirley Kavanaugh, who cleans twice a month, was deemed warranted.

Discussion was held as to having an annual shred day. The cost would be \$1,000 for four hours. It was determined that \$1,000 should be included in the budget, see how well attended it is, and evaluate it again next year to see if it's a worthwhile service.

Discussion was held as to the road fund being increased to \$225,000.00. Clerk Runyon noted that her projection shows a surplus at the end of the year in the year of \$86,241.08; with next year's budget showing a shortfall of \$56,184.07. She also noted that the fund balance for the general fund was estimated to be \$1,010,438.08. Even though the budget shows a shortfall, we have the excess funds to make it whole. She also reported that extra money has been set aside in a special road fund.

There was no other major changes to report or discussed.

PARKS AND RECREATIONS BUDGET

Clerk Runyon presented the Parks and Receptions Budget. Interest income is the only income projected for next budget year. The fund balance is estimated to be approximately \$317,692.41. Expenses are projected to be approximately \$17,300.00, with \$10,000.00 being appropriated for a pavilion to showcase the Nation's largest Red Ash Tree; \$5,000.00 in contingencies; and the remainder for maintenance at Russom Park.

Discussion was held as to erecting a pavilion to showcase the Red Ash Tree which was recently cut down on Townhall Road. It was noted that it is in the National Register of Big Trees as being the largest reported of its species growing in the United States of America. It was decided that it should be included in the budget.

INDIAN LAKE SEWER BUDGET

Treasurer Kuriata provided the Indian Lake Sewer Budget, noting no significant changes from last year.

BUILDING DEPARTMENT BUDGET

Clerk Runyon presented the Building Department Budget noting that the building department's revenue was up last year. Discussion was held as to adding a per diem meeting expense for Zoning/Building Administrator Todd Herter. It was concluded that he should be given a 2% increase as opposed to a per diem meeting attendance. It was also recommended that his secretary's salary be increased to \$15.00 per hour.

PUBLIC SAFETY BUDGET

Clerk Runyon presented the Public Safety Budget, projecting a surplus at the end of the current fiscal year. She noted that \$3,000 was included in the budget for one-half the cost of a new speed control sign which would be shared with Keeler Township. A 1% salary increase was recommended for the police officers. A lengthy discussion was held as to additional patrol hours, with Supervisor Saunders noting that an additional officer will be added in the summer.

PUBLIC COMMENT

There was no one from the public present.

ADJOURNMENT

The meeting was adjourned at 12:20 p.m. by the call of the Supervisor.

Date: March 9, 2016

Barbara Runyon, Clerk

