<p style="text-align: center;">MINUTES SILVER CREEK TOWNSHIP
ZONING BOARD OF APPEALS MEETING ON JANUARY 29, 2020</p>

ORGANIZATIONAL MEETING

Chair Jean Rowe called the Zoning Board of Appeals Organizational Meeting to order at 7:00 p.m. on Wednesday, January 29, 2020. The Pledge of Allegiance to the Flag of the United States of America was recited.

MEMBERS PRESENT: Dave Grabemeyer, Thom Brown, Bruce Nevins, alternate Wendy Fitzgerald, Jean Rowe, Mike Glynn

OTHERS PRESENT: Recording Secretary Lindsay Krohne

ABSENT: None

APPROVAL OF JANUARY 29, 2020 AGENDA

Jean Rowe motioned to approve the agenda with the addition of the discussion of keeping track of meeting attendance and the discussion of "S10" of the bylaws and the ability to form their own bylaws. Mike Glynn seconded. Motion passed by voice vote.

APPROVAL OF OCTOBER 30, 2019 ZBA MINUTES

Jean Rowe motioned to approve the October 30, 2019 ZBA Minutes. Dave Grabemeyer seconded. Motion passed by voice vote.

ORGANIZATIONAL MEETING

LENGTH OF TERMS FOR OFFICERS

Discussion on the length of terms for officers took place. Mike Glynn suggested they discuss the election of officers at each annual organizational meeting and elect new officers if they wish to, or keep members in their current seats if they wish.

Discussion took place regarding the roles of Chairperson, Vice Chairperson, and Secretary. Mike Glynn stated that he will e-mail each member information he found from various townships in which they can review at their next meeting.

MOTION TO ESTABLISH AN ANNUAL ORGANIZATIONAL MEETING

Mike Glynn motioned to establish an annual organizational meeting for January of each year, where they will select officers for Chair, Vice Chair, and Secretary. Jean Rowe seconded. Motion passed by voice vote.

ELECTION OF OFFICERS

MOTION TO ELECT THOM BROWN AS ZONING BOARD OF APPEALS CHAIRPERSON

Mike Glynn nominated Thom Brown for Chairperson. Jean Rowe seconded. Motion passed by voice vote.

MOTION TO ELECT BRUCE NEVINS AS ZONING BOARD OF APPEALS VICE-CHAIR

Dave Grabemeyer nominated Bruce Nevins for vice-chair. Mike Glynn seconded. Motion passed by voice vote.

MOTION TO ELECT JEAN ROWE AS ZONING BOARD OF APPEALS SECRETARY

Dave Grabemeyer nominated Jean Rowe for secretary. Wendy Fitzgerald seconded. Motion passed by voice vote.

Discussion of the duties of the ZBA Secretary were discussed: Execute documents, review and sign the minutes, receive communications, prepare agenda, perform other duties as assigned. Discussion went on to explain the Recording Secretary handles the minutes, publications, etc.

TINY HOUSES DISCUSSION

Bruce Nevins explained that he thought the organizational meeting was a dual meeting with the Planning Commission, which was why he wanted to discuss tiny houses. He added that he can bring it up at the next Planning Commission meeting. He stated that it had to do with non-conforming Special Use in Waterfront District.

Discussion was held about allowing permits for Mother-In-Law Trailers, which Mike Glynn explained is a Township Board function.

Bruce stated that tiny houses needs to be added in the zoning ordinance. Mike Glynn stated that it would require a lot of work to add to their zoning ordinance, and it would be up to the Planning Commission if it is something they wish to add.

Dave Grabemeyer suggested that Bruce speak with Terry Harris, Chairman of the Planning Commission, to see if it can be added to the next meeting agenda.

AGENDA DISCUSSION

Discussion took place regarding the wording of the ZBA Hearing agenda, and it was agreed upon to move the wording "Public Comment" to the end of the meeting, following the public hearing, right before the adjournment with the agreeance that this section is for comments unrelated to the hearing. It was agreed upon to add a three-minute time limit for public hearing speakers.

ADJOURNMENT

The Zoning Board of Appeals adjourned at 7:42 p.m.

_____   _____
Lindsay Krohne, Recording Secretary   Jean Rowe, Secretary
To be approved at the next Zoning Board of Appeals meeting